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Okmulgee-Okfuskee County Youth Services, Inc.

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Purpose

Okmulgee-Okfuskee County Youth Services, Inc.

ANNE MORONEY YOUTH SERVICES CENTER & SHELTER

The purpose of Okmulgee-Okfuskee County Youth Services, Inc. is to shelter and improve the quality of life for children, youth, and families in the corporation's service area by addressing the mental health needs through direct services of shelter, consultation, counseling, education and advocacy in Okmulgee and Okfuskee Counties.

The function of Okmulgee-Okfuskee County Youth Services, Inc. is to provide shelter services to children in the service area; to provide supportive services for those persons needing support to survive in the community as opposed to institutional care; to offer consultation and/or education to any group or agency desiring mental health data and to provide quality community based counseling services in Okmulgee and Okfuskee Counties.

Okmulgee-Okfuskee County Youth Services Inc. believes it is the right of every individual, regardless of age, color, gender, race, social support, cultural orientation, disability, psychological characteristics, sexual orientation, physical situation, spiritual beliefs, marital status, ethnic group, socioeconomic status or legal status to have the highest quality of services available.

Our core values are:

- . Respect for the dignity of every individual
- . Caring, compassion and support for individuals and families
- . A focus on the enhancement of well being for all individuals served
- . A level of service that exceeds expectations

Board of Directors

2003-2004

Carol Smith
Chairperson of the Board
OKMULGEE, OKLAHOMA

Melinda Moudy
Vice-Chairperson of the Board
HENRYETTA, OKLAHOMA

Phillip Porter
Secretary of the Board
OKMULGEE, OKLAHOMA

Rae Ann Wilson
Treasurer of the Board
OKMULGEE, OKLAHOMA

Sharon Broadus
OKMULGEE, OKLAHOMA

Chris Dixon
OKEMAH, OKLAHOMA

Judge Anne Moroney
OKMULGEE, OKLAHOMA

Ron Sawyer
BEGGS, OKLAHOMA

Kyle Smith
HENRYETTA, OKLAHOMA

STAFF MEMBERS

2003-2004

EXECUTIVE DIRECTOR

Jackie Miller

ADMINISTRATIVE ASSISTANT

Johnetta Harris
Stephanie Welton

OUTREACH COORDINATORS

Daphne Baker, Okfuskee County
Judy Cravens, Okmulgee County
Cassie Jones, Okmulgee County
Portia Tarkington, Okmulgee County

OKMULGEE COUNTY FAMILY RESOURCE & SUPPORT

Judy Cravens, Center Based Services Leader
Rose Gouthier, Family Support Worker
Cindy Lane, Family Assessment Worker
Dana Moody, Family Support Worker

FIRST TIME OFFENDER COORDINATORS

Judy Cravens, Okmulgee & Okfuskee County
James Nichols, Okmulgee & Okfuskee County

SHELTER HOME COORDINATOR

Cathy Webb

SHELTER HOME SOCIAL SERVICES COORDINATOR

Sharon Crosley

SHELTER HOME NURSES

Ethellea Frye

CLINICAL COORDINATOR

Linda Yeager

INTENSIVE SERVICES COORDINATORS

Pam Ballew
Mary Beltran
Susan Foster
Charleen McCracken
Donna McGee
Nancy Mason
Terri Minor
Cathy Owen
Jeff Roberts

David Runnels
Brandy Simpson
Nzingha Vick
Gordon Wieland
Jacque Williams
Sharon Worley
Linda Yeager

GRADUATED SANCTIONS COORDINATORS

James Nichols, Okmulgee & Okfuskee County

GRADUATED SANCTIONS SUPERVISORS

LeeAnn Anderson
Shannon Anderson
Cory McPherson
Kimberly Wallace

SHELTER HOMES

Kevin & Samira Behn
John & Jennifer Goss
Linda Knebel
Kendrick & Melissa Kennedy
Barry & Krisite Smith
Mark & Rebecca Underwood

REPORT OF THE CHAIRPERSON
Board of Directors
2003-2004
Carol Smith

Another term as Board Chairperson has come to a close. Okmulgee-Okfuskee County Youth Services, Inc. continues to grow as changes are made to meet the needs of our communities. This past year has had uncertainties in regards to continued funding of programs and possible funding cutbacks.

Through these uncertainties, our staff members are to be commended for their incredible commitment and fortitude. In an increasingly sparse reimbursement arena, this exceptional team has employed innovative strategies to maintain the agency's financial stability.

As the remainder of the "Year 2002" quickly passes, I certainly look forward to "2003" and feel confident that we, together, will succeed in continuing the agency's mission of providing for the youth in our communities.

ANNUAL REPORT

ANNUAL DIRECTOR'S REPORT
2003 - 2004
OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
ANNE MORONEY YOUTH SERVICES CENTER AND SHELTER

Okmulgee-Okfuskee County Youth Services' Board and Staff had a year full of accomplishments and uncertainties. At last year's annual meeting on September 27, 2001, I believe many board members and staff were still in shock from the heinous terrorist attack on our country. I know my heart and prayers were with those families directly affected by the attack. I had not yet thought of how the attack on New York City would directly impact our services to the children and families in Okmulgee and Okfuskee Counties.

Okmulgee-Okfuskee County Youth Services, Inc. began developing a new prevention education program in August 2001. The board and staff believed in the concept that all students can benefit from character education. Therefore, Okmulgee-Okfuskee County Youth Services, Inc. became a Character Counts! Coalition Agency. Character Counts! promotes the six pillars of character: Respect, Trustworthiness, Citizenship, Responsibility, Fairness, and Caring. September 11th reminded us to celebrate the heroic deeds of ordinary people, to be honest neighbors, to be good citizens, and to be responsible and compassionate human beings. The poignant memories of September 11th and of other unnecessary tragedies throughout the world will never be completely erased. By educating and promoting positive and responsible actions among our students, Okmulgee-Okfuskee County Youth Services hopes to make a difference.

Our Character Counts! program had a very positive and overwhelming response from our schools and a funding source. Tulsa Area United Way supported our endeavors to provide the Character Counts! curriculum in Okmulgee County schools by increasing their funding of this program by 185% for the 2002 fiscal year. This increase in funding, during a time when our economy is in recession, speaks to the value placed in character education. Our mission involves improving the quality of life for the children and families of our counties. By providing character education, we hope to encourage all children to make the best possible choices for their successful futures.

The commitment to our agency's mission statement, led Okmulgee-Okfuskee County Youth Services' staff to write a Tulsa Area United Way Venture Grant. This grant was written to provide equipment and training opportunities for the Okmulgee County Children's Special Multi-Disciplinary Team. This team consists of members from the District Attorney's and Attorney General's offices, local and tribal law enforcement agencies, Child Welfare and Children and Family Service workers, medical and mental health professionals. This team is designed to collaborate and work together to reduce the trauma of abuse to the victim and the victim's family. The presentation and justification of this grant was a collaborative effort by team members to the Tulsa Area United Way Venture Grant Board. The notification that this grant had been approved was another highlight from this past year. This grant gives Okmulgee County an opportunity for community collaboration and an opportunity to improve the quality of life for children by making a statement that child abuse in Okmulgee County is not okay.

By now, you may be beginning to wonder why uncertainties were mentioned in regards to this past year. Staff members in the Oklahoma Children's Services Program, in the Okmulgee County Family Resource and Support Program, in the First-Time Offender Program, and in the Integrated Behavioral Health Outpatient Program probably could describe the uncertainties better than I. Both the Oklahoma Children's Services and the Okmulgee County Family Resource and Support Program contracts were due to end on June 30, 2002. Five staff members were employed in these programs. Okmulgee-Okfuskee County Youth Services, Inc. entered into a collaborative Invitation to Bid with other youth service agencies for the Oklahoma Children's Services contract. We received word in mid May that this contract was not awarded to the Youth Services agencies. The Invitation to Bid for the Okmulgee County Family Resource and Support Program was written in February 2002. The official notification that Okmulgee-Okfuskee County Youth Services, Inc. had been recommended to receive a five-year contract award was not received until June 2002. One of the five employees had resigned and moved during this time. The other four employees need to be commended for their commitment and belief that we would receive the five-year contract award and that they would still have a job on July 1, 2002.

One telephone call on one day in late January could best summarize the true meaning of uncertainty. As previously mentioned, five employee's futures were dependent on the awarding of new contracts. This particular telephone call was to inform me that the Office of Juvenile Affairs was recommending a 26% decrease in funding for the First-Time Offender Program and that the Oklahoma Health Care Authority had just announced that they were out of

funds. This telephone call affected two First-Time Offender Coordinators and seven therapists. As I hung up, the magnitude of this telephone call hit – 67% of my staff's jobs were now uncertain.

Okmulgee-Okfuskee County Youth Services, Inc. sought letters of support for its programs from Board Members, staff, students, teachers, other agencies, and the families served. These letters were given to our legislators. The Oklahoma Association of Youth Services' staff and many others worked diligently with the legislators to discuss proposed reductions in program budgets. Through the work of many, the budget reductions were kept to a minimum. Consequently, Okmulgee-Okfuskee County Youth Services, Inc. did not lay off any employee nor was there any reduction in employee's fringe benefits.

On September 11, 2001, we learned how much can change in just a few hours, a few minutes, even a few seconds. During fiscal year 2002-2003, we will continue to learn how the changes from one event, thousands of miles away, can so directly impact Okmulgee-Okfuskee County Youth Services' programs and the services provided to the children and families of Okmulgee and Okfuskee Counties. We have successfully met and overcome challenges in the past. I have complete confidence that each and every Board and staff member of Okmulgee-Okfuskee County Youth Services, Inc. will rise to overcome any challenge(s) that is presented this year! The commitment and desire to help the children and families of Okmulgee and Okfuskee Counties will guide every Board member, as well as each staff member in the upcoming year.

PROGRAM REPORTS

The program reports have been written by the staff members who provided the services and are expressed in their own style and words to indicate the meaning of the programs to them or the persons they serve throughout the year.

SHELTER HOME PROGRAM

Staff: Cathy Webb

The Okmulgee-Okfuskee County Youth Services, Inc. Shelter Home Program served 139 youth in the 2003-2004 fiscal year. The average age of the youth was 10.2 years old. The average length of time the youth spent in a shelter home was 10.3 days.

This past year six shelter homes in Okmulgee & Okfuskee County provided placements for youth. Each of our Shelter Homes underwent an extensive background check and home study before they were certified. References were checked and a safety assessment completed on the home prior to certification. The Shelter Home Parents received 12 hours of training prior to any youth being placed into their home. The Shelter Home Parents continued to receive further training throughout the year.

The Shelter Home Program provides a safe, secure, and healthy environment for these youth. The youth are provided with food, shelter, supervision, recreation and coordination of services that best meets their needs. Each youth has a service plan written for their individual needs. The service plan is followed by the Shelter Home Staff and the Shelter Home Parents.

The Shelter Home Program is fortunate to have some wonderful families serving as Shelter Home Families. The Shelter Home families meet not only the basic needs of the children but also serve as teachers and mentors. During this past year a young mother, 15 years of age, came into our shelter home program with her 3 month old daughter. The mother and baby had been removed from the home she was living in after a drug raid. The mother and baby had been separated for 10 days and the mother was anxious to be back together. The

mother had not grown up in a stable home environment and had not lived in the home of her biological family for over two years. She had recently been living with her ex-stepfather and her boyfriend. The young mother loved the baby and wanted to provide good care but had not received the training she needed to take care of the baby. The shelter mother took hours with the young mother teaching her the basic skills of infant care. The baby was sick at the time of intake and had to be taken to the doctor twice during the stay. The shelter mother spent many nights guiding the mother through the night as the mother took care of the sick baby. When it came time for the youth to leave, the young mother was very distraught at leaving the shelter home mother. After several months, the young mother contacted the Shelter Home family to let them know that she and the baby are doing great. She acknowledged all the assistance that the shelter home family gave her and was very thankful for it. She stated, "I don't know what would have happened to me or my baby if we had not ended up in the shelter home."

During this past year a larger than normal amount of newborns were placed in the Shelter Home Program. Some of these newborns were in need of shelter care after their mother's tested positive for drugs and in some cases the baby also tested positive for drugs. A newborn baby normally requires a great deal of work but a newborn baby born with drugs in its system can require additional work. Our shelter home families were more than happy to accept these little babies. They could often be found rocking the baby or walking with the baby at all times of the day or night. These babies were often difficult to console and would cry a great deal. The Shelter Home families accepted this as a challenge and opened their arms wide to take care of these babies. They offered the babies love and support and the nurturing that any newborn deserves. The dedication to accept these young challenges is just one indication of the quality of our Shelter Home Parents.

OUTREACH PROGRAM

Okmulgee County Staff: Cassie Jones, Portia Tarkington, & Judy Cravens

Report by: Cassie Jones

My 2002-2003 year was filled with many outreach activities and a growing number of participants. The Tulsa Area United Way Day of Caring was held September 11, 2002. Six volunteers from Met Life Corporation assisted me at Twin Hills School with citizenship activities for grades Pre-K through 8th. This will be an annual event held every year on September 11th. Two county schools invited me to do a Character Counts! in-service at the beginning of the school year. For the second year, Twin Hills participated in a lively musical presentation on the Six Pillars of Character given by the Primary Focus group from San Diego, California. It was a great way to kick off the Character Counts! program.

I had the privilege of presenting Character Counts! to the following schools and their classrooms: Preston Elementary Pre-K through 4th, Twin Hills Pre K through 8th, Beggs Pre-K through 5th. I also assisted in the Beggs Middle School Character Education class for 6th, 7th, and 8th graders and started a Life Learner/Life Leader group at Preston High School with 12 active participants. With the help of Portia Tarkington we were able to provide HIV/AIDS education to Wilson High School and Beggs Middle School students. Needless to say it was a very busy school year.

I coordinated reading stories and giving out stickers to Preston and Beggs students for April's Child Abuse Prevention Awareness Month with the help of the Okmulgee County Child Abuse Prevention Task Force and BACA. We held our first annual Eighth Grade Spring Tea for girls at Twin Hills, Preston, Beggs, Liberty, and the Okmulgee Life Skills Class. It was a great success due to the Okmulgee Country Club, donations from area churches, and the many ladies who volunteered to help. It was held at the Okmulgee Country Club and the guest speaker was Ms. Okmulgee, Dionne White. The focus was on abstinence and emphasizing to the girls that they are special and worth waiting for. We look forward to this becoming an annual event and hope to be able to expand the Spring Tea to include all 8th grade girls in Okmulgee County.

Many schools still utilize our ROPES course for teambuilding and group communication skills. Mason, Paden, Ryal, Beggs, Bearden, Weleetka, Dustin, and Green Country Technology Center had excellent groups go through the ROPES course this past year.

Report by: Portia Tarkington

This school year was great! I had the opportunity of working with students at Okmulgee Primary, Schulter, and Dewar. The students and I had a good time doing activities and discussing the six pillars of character, Responsibility, Respect, Caring, Citizenship, Fairness, and Trustworthiness.

Okmulgee and Dewar had the Primary Focus group from San Diego hold a Character Counts! assembly in their schools. The kids loved it! This was the first assembly for Okmulgee and the second assembly for Dewar.

We collaborated with Tulsa Area United Way in the "Day of Caring" which was held on September 11th. A large group of employees from MetLife came to Okmulgee to help me with a Character Counts! project. The group of ladies that helped me were great! We went to the Okmulgee Primary School and made American Flags with the students. This activity went along with Citizenship, the character trait we were discussing that month.

I also worked with some Okmulgee Middle School 7th & 8th grade students in their Life Skills Classes. We worked on the character traits and had many discussions and activities. We also worked with the Project Alert Curriculum. This is a drug prevention program that helps young people identify and resist pressures that lead to experimentation with drugs.

Our first annual 8th Grade Spring Tea was held in April and the girls had a great time. Most of the girls said this would be something that they wouldn't forget.

During the summer months, Judy Cravens and I were very busy collaborating with the Okmulgee Summer Multi-Cultural Enrichment Program. We taught the 3rd and 4th grade class this year. This program began on June 3, 2003 and concluded on July 25, 2003. There were over 150 children, ages 4-18 years, who participated in this program. We had guest presenters that came in to do different activities with the children. This was the third year that our agency has been a part of this wonderful program.

Report by: Judy Cravens

Character Counts Program at Henryetta Elementary School

The Character Counts! program was presented to every elementary school student in Henryetta during the 2002-2003 school year. The program began in the Fall with all of the 4th and 2nd graders as well as some of the 3rd graders and the T-1 class. The program continued in the second semester with the 3rd, 1st and 5th graders participating. The students were introduced to the six

pillars of character using a number of teaching methods. They watched videos, we read books relating to the particular character traits, and they participated in a variety of hands-on activities. The students really enjoyed interacting with the Character Counts! puppets and having discussions on to the meaning of being a person of character.

Character Counts Program at Wilson Elementary School

The Character Counts Program was presented to Wilson Elementary School students throughout the school year. All students in kindergarten through 5th grade participated in learning about being a person who is fair, trustworthy, caring, respectful, responsible and a good citizen. They interacted with the Character Counts puppets, watched videos, read stories and participated in hands-on projects relating to the particular character trait being discussed.

Character Counts Program at Wilson Middle School

Students at the middle school were presented with the six pillars of character during the school year. These presentations were in a group discussion format. The students all participated in a caring project by creating Valentine Day cards for nursing home patients in the area. This was a school-wide activity celebrating the philosophy of showing concern and care for people we may not know personally.

Leadership Class – Okmulgee High School

This class met every Wednesday afternoon during the school year to learn about the Character Counts! program and curriculum. The class watched videos and reviewed material that was being taught at the local primary school. The students in the class discussed teaching character building in the public schools and the philosophy associated with teaching values. This class reviewed Character Counts! curriculum materials being used in many schools across the United States. The class prepared “teaching projects” that they presented to the primary school students in November and in April. The groups in November presented activities on citizenship, responsibility and respect in three different 2nd grade classrooms. They taught the children songs and presented skits. The groups each had hands-on activities for the children to do as well. During the second semester, a new group of Leadership class students repeated the same learning experience and prepared teaching materials for each of the six pillars. They used a variety of teaching methods including puppetry and skits. The class worked with six different groups of 1st and 2nd graders in Apr

OUTREACH PROGRAM

Okfuskee County Staff: Daphne Baker and Cathy Webb

Prevention programs are an important part of our agency. The Character Counts! Program promotes the six pillars of character; Respect, Responsibility, Trustworthiness, Fairness, Caring, and Citizenship. The schools participating in our Character Counts! program this year were Weleetka, Paden and Okemah Middle Schools.

There is a need to prepare our youth with the facts about drugs and about how drugs can effect their lives. This year the students at Oakes Elementary in Okemah participated in the Let's Talk About Drugs and Here's Looking at You 2000 drug prevention programs. These programs describe what drugs can do to you and how you can say NO. The Okemah Alternative School also participated in a drug education program that was called Teen Files: The Truth About Alcohol, Drugs, and Tobacco.

Life Leaders is a program that was developed to train students in how to help their peers. This year there were Life Leaders in Weleetka and Okemah. Each group was different and they participated in different activities. The Leaders at Weleetka presented a drug skit during Red Ribbon Week. They also presented a Character Counts! program to the elementary students. The Okemah Life Leaders presented a drug prevention program to the 4th graders at Oakes Elementary. Also, for Red Ribbon Week the Okemah Leaders presented a special "Don't Do Drugs" skit for the school's rise and shine assembly. They Okemah Leaders also presented a Character Counts! program to the Okemah 4H Cloverbuds.

The 2nd Annual Spring Tea for 8th grade girls was held in Okfuskee County on February 18, 2004. The tea took place at the First Baptist Church, Family Life Center. The theme for the day was "A Wedding". The tea focused on abstinence and encouraged the girls to make good choices in their relationships. The speakers for the event included Candy Hines from the Baptist Crisis Pregnancy Center in Oklahoma City and Krista Titsworth from Okemah, OK. Each speaker spoke of the importance of making good decisions and the ability to start at the present and make good choices from this point forward. The decorations included a wedding arch, a display table of wedding photos and tables covered in white tulle, flowers and candles. The girls were served sandwiches, cake and punch on glassware. The punch fountain and 3 tier wedding cake were especially popular with the young ladies. A bridal fashion show was put on to demonstrate the variety of wedding gowns available. The models were members of the FCLA chapter and wore dresses loaned to them by local residents. As the girls left the tea they were presented with gift bags to

help them remember the occasion. Donations of time and money were made to the tea by many local churches and businesses.

The 1st Annual Okfuskee County 8th grade Boy's Bash was held on May 5, 2004 at the Okfuskee County Fairgrounds. The Woodmen of the World donated the money for lunch and brought along their sponsored Beat The Heat Racing Car from Seminole County. Several motorcycles were also on display for the boys to view. Robert Reilly of Parks Funeral Home instructed the boys on how to wear formal clothing. They seemed to really enjoy the opportunity to have hands on practice learning how to tie their ties. Ron Vick, OSU Extension Agent, spoke on table etiquette and how to conduct themselves in a formal dining environment. The guest speaker, Dewayne Colvin, Director of Missions for North Canadian Baptist Association, spoke on abstinence. He encouraged the boys to make good choices for their future and to think how their choices would affect the rest of their lives. He related his personal experiences to the boys and how he could have made better decisions. A total of 73 young men attended the bash and were served barbecue sandwiches, chips, baked beans and homemade cookies. More than thirty door prizes were given away. The door prizes included items from MVP pizza, Crystal Video, JR Movieland, Paradise Subs, ORU, Myers-Duran Harley Davidson and Paradise Donuts. The most sought after door prize was won by a young man from Paden, two ORU Season Basketball passes. Each young man received a Harley Davidson key chain and a carabineer as a thank you for attending the Bash.

OKFUSKEE COUNTY SUMMER YOUTH PROGRAM

A Summer Youth Program was held in Okfuskee County this year for the first time. The youth were provided with activities to keep them busy throughout the summer as well as to assist them in keeping up their academic skills. A calendar of events was handed out to the children before the school year ended. This allowed the children and their parents to plan which activities they would like to enroll for. Each time the youth participated in an activity their name was entered into a drawing for two bicycles that were given away at the end of summer.

Each Friday, our staff was present at the Weleetka and Okemah City Parks to provide craft activities for any youth present. Many families became accustomed to planning their visits to the park around the craft sessions. There were also many tourists traveling through Okemah that would stop at the park for lunch or a rest break. They were extremely grateful for the craft

activity which gave their child a much needed break from their travels.

The activities offered throughout the summer included:

- Building a Birdhouse
- Book Clubs (Two groups which met weekly)
- Sign Language Class (Met weekly)
- Keepsake Boxes
- Make Dad a Gift
- Mommy & Me Class
- Paint a Patriotic T-shirt
- Patriotic Starlight
- Money Matters
- Multiplication a Mystery
- Build a Race Car
- Babysitting Tips
- Pet Care
- Cooking for Kids
- Mind Your Manners
- So Fun to Sew
- Exercise is Fun
- Native American Traditions
- Get Ready for Kindergarten
- Study Skills

Also during the summer the staff of Okmulgee/Okfuskee County Youth Services hosted a Bubble Booth at the Woody Guthrie Festival. We had three large containers of bubble mixture for the children. The children used fly swatters, string, bubble wands, plastic pipes, cups and straws to make bubbles. Each child was also given a bottle of bubbles to take home that had our agency address and telephone number on it. Information on the agency's programs was available at the booth as well.

The last activity for this program was a Summer Festival which was held at the Okemah City Park. The children participated in many games, chalk painting, and a chance to dunk a staff member in a dunk tank. A lunch of hotdogs, chips, drinks and smores were furnished for the children. Each child at the festival received a t-shirt for their participation in the summer program as well as a door prize. The two bicycles were awarded to youth whose names were drawn from the collection of entries over the summer.

Plans are being made for a Summer Youth Program in 2004 due to the tremendous response to this year's program. Some of the comments made by children and parents include:

“Thank you for having something for the children.”

“Can we do this again next year?”

“I want to come to more classes next year.”

“My kids have enjoyed the program so much. Thank you for taking your time.”

“This was so much fun!”

FIRST TIME OFFENDER PROGRAM

Staff: James Nichols

Well, we have completed another year with great success. The PREP curriculum that was implemented last year again proved to be successful. We have seen many positive changes in the youth who have attended the program this past year. The program emphasizes the need to stop and think about what you do before you do it. Though this seems so simple for many of us, it has made a big impact and was one of the most “learned” things throughout the class. I have had many kids tell me that they really never stopped and thought about the consequences of stealing, skipping school and treating others with disrespect. The PREP curriculum allows us to venture into real life situations and talk freely with the youth and parent(s) attending class. The curriculum also allows us to give great information to kids and parents that can be used forever. Reaching the youth and their parents at times can be difficult, but being persistent and showing that you do care has allowed us to overcome many obstacles in their lives.

Frequent visits and regular contact with our referral agencies have helped to increase the referrals to our program. Several of our referral agencies have participated in the program and have been able to see first hand how the program works. These individuals have attended classes and have been members of our last session’s panel. Many times these individual have commented on the drastic changes they have seen throughout the class and in the community.

The year 2003-2004 will be the last year that this program will be referred to as the First-Time Offenders Program. As of July 1, 2004 the program will be renamed to the 1 Eighty Program. The name 1 Eighty is to signify the complete turn around we want the kids to show at the end of the program. The logo for the 1 Eighty Program will include “Helping Kids” and “Changing Lives” above and below the logo. These two phrases are significant in helping to meet our program goals. Many kids just need someone to say, “you are important”, “I do care about what you do” and I hope you will make the best choice for you. I have taught these ideas throughout this past year and have seen positive changes in many families. The following is just one example.

Recently a thirteen-year-old female juvenile completed the program. This was one juvenile in whom I witnessed a remarkable change. This juvenile was referred for resisting arrest, public intoxication, assault and battery and curfew violation. This young lady had one of the worst attitudes that I had ever witnessed. She

acknowledged using drugs, having sex, smoking, skipping school and failing many of her classes. In addition she had an anger problem and had trouble getting along with authority figures. At the beginning of the program she would not participate in discussions nor did she show respect to the facilitators. Throughout the class, I always made it a point to show her that I was trying to help her. A couple of times I spoke to her individually and encouraged her. This particular juvenile began to participate during the third class and I could tell that she was really trying to change her attitude. She began to speak to me when she walked in the door and also began to interact with others in the room. The last night of class was a remarkable night for this young lady. She had completed all of her assignments and her petition to graduate. The panel asked her to tell the one thing that she learned from the class. She said, "I learned to respect others and myself". She also stated that she really appreciated the kindness that she was shown. After class was over that night this young lady came up to me with tears in her eyes and hugged me and said "Thank You". I was able to attend court with her and to tell the Judge that this young lady had completed her sanctions and had done a 1 Eighty in class.

Okmulgee and Okfuskee County Graduated Sanction

Staff: James Nichols

The assessed needs for the Okmulgee and Okfuskee County Graduated Sanctions Program were developed through a collaborative effort among the Office of Juvenile Affairs, the District Attorney, local judges, law enforcement, schools, and the Okmulgee-Okfuskee County Youth Services, Inc. These agencies have identified the need for early intervention, as well as immediate and appropriate consequences for juvenile offenders. The Okmulgee County Graduated Sanctions Program met these needs by providing services to 79 juveniles between July 1, 2003 and June 30, 2004 and the Okfuskee County Graduated Sanctions Program met these needs by providing services to 17 juveniles during the same time period.

The Okmulgee-Okfuskee County Graduated Sanctions Coordinator keeps in constant contact with all referring agencies. The coordinator attends Okmulgee, Henryetta, Beggs and Morris municipal courts so that referrals can be made the day of court. The coordinator also keeps in contact with the local schools and the Office of Juvenile Affairs so that referrals can be made easily and immediate action can be taken. The Youth Advisory Council meets on a monthly basis and when needed twice monthly. The sanctions given during these meetings and the collaborative effort among the Youth Advisory Council has decreased the number of repeat offenders in Okmulgee and Okfuskee County.

Goals and objectives were set for both counties at the beginning of the year. The first goal and objective for this year for Okmulgee County was to increase our referrals by 50% from OJA, municipal courts and local schools so that the Okmulgee County Graduated Sanctions Program could service 101 youth during the year. The Okmulgee County Graduated Sanctions Program provided services for 79 juveniles this year. The Okmulgee County Graduated Sanctions Program did increase awareness of the Graduated Sanctions Program by 75% to the local law enforcement officers and local schools by making weekly and bi-monthly contact visits.

The second goal and objective for Okmulgee County this year was to increase both youth and parent participation in community service projects and in the First-Time Offenders Program. Our objective was to have 85% of the youth and their parents successfully complete the program in a timely manner. We

achieved this goal with 75 of 79 juveniles and their parents completing the program in a timely manner for a 94.9% completion rate.

The third goal and objective for Okmulgee County was to recruit 6-10 new Youth Advisory Council members. The Okmulgee County Graduated Sanctions Program achieved this goal by recruiting 9 new members. During this past year, the Okmulgee County Graduated Sanctions Program had a minimum of 5 members attend each meeting.

The first goal and objective for the year for Okfuskee County was to increase our referrals by 50 youth from OJA, municipal courts, and local schools. This goal would result in 60 youth participating in the program. Our goal was to increase the awareness of the Graduated Sanctions Program by 75% to the local law enforcement officers as well as Okfuskee County municipal courts and schools so that additional referrals to the program would occur. During this year we did not meet this goal. We did however increase our referrals by the previous year. We did increase the awareness of the Graduated Sanctions Program by making weekly and bi-monthly contacts with all referral sources

The second goal and objective for Okfuskee County was to increase youth and parent participation in community service projects and in the First-Time Offenders Program. Our objective was to have 85% of the youth and their parents successfully complete the program in a timely manner. We expected 60 youth and 55 parents to successfully complete their requirements. Because we did not meet the goal of servicing 60 youth for the year we did not meet this goal. However, we did see 15 youth and 14 parents successfully complete their requirements. This gave the program an 88% completion rate.

The third goal and objective for Okfuskee County was to recruit 6-10 new Youth Advisory Council members and have a minimum of five Youth Advisory Council members at each meeting. This year we were able to recruit 2 new Youth Advisory Council members. We averaged 4-5 members at each meeting.

Although all goals and objectives were not met, the Okfuskee County Graduated Sanctions Program did see an increase in referrals and participation. The Okfuskee County Graduated Sanctions Program did increase its awareness with local law enforcement, schools and municipal courts within the county.

The Okmulgee County Youth Advisory Council added several new members this year. New members included a local insurance agent, the Liberty-Morris School superintendent, a member of the Okmulgee City Council, a Creek

Nation Drug Court employee, the Creek Nation's Assistant Attorney General and an Okmulgee County Sheriff Deputy. Our community service supervisors continue to help plan and keep a regular schedule for community service work hours. We continued this year to have the juveniles work at the Okmulgee Summer Multi Cultural Enrichment Program. This community service project has proven to be very successful for both the juveniles and the program coordinator. The Okmulgee County Graduated Sanctions Program had to also look for alternative ways for the juveniles to complete their hours because of the lack of funds. This year the Graduated Sanctions Coordinator arranged community service projects at the Morris Police Department, Morris Fire Department, Okmulgee County Sheriff's Office, Okmulgee County Jail, Okmulgee Summer Multi Cultural Enrichment program, Beggs Fire Department and the Okmulgee County Homeless Shelter. All seven agencies allowed the juveniles to complete their community service hours at no charge. The Okmulgee County Graduated Sanctions Program arranged for one juvenile to work at the Creek Nation Festival while being supervised by the Creek Nation Attorney General and a Tribal Court employee. The juveniles also picked up trash along the highways and mowed several church lawns. Those juveniles doing their community service in Beggs, washed fire trucks, painted, and helped to bind the 911 maps for the Beggs Police Department and the Beggs Fire Department.

During this year the Graduated Sanctions Coordinator continued to visit the Okfuskee County Youth Advisory Council Members on a weekly basis. The Okfuskee County Youth Advisory Council continues to meet on the last Thursday of the month at noon. The Okfuskee County Youth Advisory Council is constantly seeking new and innovative ideas for the community service projects. The Graduated Sanctions Coordinator is working close with the OJA intake worker to find ways to show the community that the Graduated Sanctions Program is at work. During this year, juveniles worked at the Okfuskee County District Attorney's Drug Task Force auction, mowed lawns for churches and elderly families, helped serve Thanksgiving dinner at a local church and helped serve breakfast at the American Legion. The juveniles also picked up trash from the city streets, removed trash from the football field after the games and cleaned and removed trash from the Okfuskee County Courthouse. The community service supervisor coordinates these projects for the youth to complete.

Both counties identified problems encountered while implementing the program. In Okmulgee County during the last quarter, we have seen several personnel changes in key referral agencies. This has resulted in a lower number of referrals than usual. Throughout the year and especially during the

last quarter the Okmulgee County Graduated Sanctions Coordinator kept in constant contact with the local municipal courts, OJA and the local schools to help overcome the lack of referrals. By doing this, it helped to maintain a good rapport with the referring agencies and also allowed these agencies to see that the Okmulgee County Graduated Sanctions Program supported them in their time of need. Okfuskee County continues to have a lack of referrals. A continuous effort is being made to show by example that the Graduated Sanctions Program is striving to help the youth of Okfuskee County. During the second and third quarters of this year Okfuskee County did not have a full time OJA worker. During this time the Okfuskee County OJA office shared an OJA worker and a supervisor from another county until a replacement was hired. During this time the coordinator kept in contact with the shared OJA worker and her supervisor. Keeping in contact was to show that the Okfuskee County Graduated Sanctions Program was supporting their efforts during this time. The coordinator worked both by phone and in person to help overcome any problems encountered and to ensure that the juveniles were receiving services in a timely manner. During the fourth quarter, no problems were encountered.

The following are comments from program participants:

- Two juvenile males stated, "It made me more responsible."
- A parent stated, "It made me more aware of what my children were doing."
- In a personal interview with a male juvenile, he stated, "I feel good about myself because I helped those old people out and mowed their lawn."
- One female juvenile has actually seen the importance of communication and hard work through the program. The Okfuskee County Graduated Sanctions Coordinator has been able to see a complete turn around in this young lady. The Coordinator has seen her effectiveness to communicate with others and has seen a change in her attitude towards work. The female juvenile stated that she "feels good about herself and it's getting easier to talk to people."
- The female community service supervisor expressed that one young lady has continued to improve throughout the time spent doing community service. Through the innovative community service projects located by the Community Service Supervisor, this young lady saw the importance of communication.
- One female juvenile has opened up and expressed the satisfaction that she obtains from performing her tasks during community service. She has stated that it "makes me feel good to do something for someone else."
- One young man stated, "It helped me see what path I was heading down."
- Another Young man stated, "I realize that the drugs I was doing were bad."
- A parent stated, "I see my son being more independent and more responsible now."

- One young lady stated, “that the program made her feel good about herself and that she needed to think before she acts.”
- One male juvenile stated, “that the program made him realize even more that the offense that he committed could have put him in a worse place.”
- One female juvenile stated, “that she feels more in control of her life now and that she is able to control her temper better.” She also stated, “that she has been able to start to gain trust back from her parents.”
- During the first quarter, one young man did very well. This male juvenile expressed an interest during the Youth Advisory Council Meeting that he would like to be a weather spotter. One of our Youth Advisory Committee members is a deputy director for the Okmulgee County Emergency Management Agency. After talking with the youth we found that this was something he truly wanted to do. This particular Youth Advisory Member told the juvenile that if he successfully completed his sanctions, an introduction to the Director of Emergency Management Agency would be arranged. This same Youth Advisory Committee Member stated that there might be a possibility that the said juvenile could participate in a storm chase.
- Another male juvenile stated,” that because of the program and the changes in his life that people look at him different now. He said that people see the positive changes in him.”

INTEGRATED BEHAVIORAL HEALTH OUTPATIENT PROGRAM

Clinical Coordinator: Linda Yeager

Our Integrated Behavioral Health Outpatient Program continues to be very successful. This is due to the excellence of our therapists and the desires of the families to progress in therapy. The therapists are dedicated to providing quality services despite the paperwork obstacles that arise daily. There is no doubt that the number one priority for our therapists is the client and his/her family. The unfortunate fact remains that our therapist's work is often judged by their paperwork rather than their therapeutic approach and the successes of their families.

The Integrated Behavioral Health Outpatient Program staff experienced continued success during their CARF (The Commission on Accreditation of Rehabilitation Facilities) survey in March 2004. The CARF surveyors who came were quite helpful and complimentary of our agency's programs, staff and Board of Directors. At the end of the two day survey, the staff's hard work was awarded with fourteen strength comments, six exemplary comments, and only two recommendations of areas to improve. WOW, What an accomplishment!!! Way to go staff and Board of Directors!!! We received notification in April, 2004 that Okmulgee-Okfuskee County Youth Services, Inc. was awarded a three year certification in the areas of Integrated Behavioral Health Outpatient Treatment and Case Management.

The following are sample case scenarios written by our therapists:

*I have been working with a family for approximately one and a half months. I see a great deal of potential in the mother. She has come from a domestic violence situation and was, at one time, addicted to methamphetamines. Working with her and her children, I have been privileged to see positive changes in her. She is now drug free, trying to attain her GED, and working to become a better parent. The fact that she loves her children dearly is obvious. She just did not have the coping mechanisms or the parenting skills she needed to positively influence her children. As I work with her, I see her growing and obtaining the skills she once lacked.

Her children have been extremely resilient. They are slowly beginning to process their feelings toward the divorce and the subsequent child welfare I involvement. They still have a rocky road ahead of them, but I believe they

are on the right path to having a positive and healthy relationship with their mother.

We still have a lot of work to do together, but I am assured that she, in the end, will be a better mother and person for having gone through the experiences and painful growth processes that she has endured.

*A teenager was referred for treatment following an inpatient stay at a hospital. This teen suffered from severe depression and anxiety. This teen was self-mutilating on a weekly basis. It was obvious after a few sessions that the client's medications were not working and needed to be adjusted. This teenager had not been able to function in school for the past two years. I saw this client throughout the summer and encouraged the client to enroll in their first year of high school in the fall. We worked with the school counselor to devise a plan to help this teenager cope with her anxiety in the school setting. Despite all the efforts of the client, the parents, the school and myself another inpatient stay was needed before the school year ended. During this stay the medications were adjusted again and they began to help the client. Work with the family resulted in the parents having a better understanding of the mood disorder. They were able to be more understanding and helpful to the client. The parents, through therapy, have improved their communication with the client and with each other.

This teenager no longer self-mutilates. This teenager is functioning at school currently. There has been a significant reduction in the anxiety and depression previously experienced. This client is becoming a healthy, happy teen.

*When this four-year-old was referred, he had been in his current home for almost one year. When collecting history, the trauma this child experienced was horrifying. The home in which he first lived caught fire when a meth lab exploded. The four-year-old witnessed a family member on fire. The family member later died and another family member was convicted of murder. Initially, our therapeutic services centered on fire. We played out being victims with no one to rescue us. Later he was the rescuer and I was the victim. We then moved to him being the doctor and I was the one rescuing the victims. We finally moved to the point where he was able, as the doctor, to save the victim. While the client did quite a bit of dramatic play, the fire theme was in every therapeutic activity we completed. He drew pictures of the fire off the page of paper supplied, no matter how big the paper. His block structures would catch on fire and the other blocks would be the fire rescue trucks. We read books about firefighters and being rescued from fires. After about seven months of fire play, the client began to deal with separation and loss issues. As the client began to manage "the fire" and his feelings of loss, his behavior improved at home and at school. His abilities to do age-appropriate tasks and his academic performance made significant improvements. At home, his

behavior changed dramatically. Crying and fit throwing behavior was disappearing. While his past experience is not gone forever, this four year old has learned how to live with his trauma day by day.

*This is a story of a six year old client. This client has not lived with their family for almost one year. I have done client centered play oriented therapy. This includes the use of puppets, dolls, building blocks, drawings, feeling puzzles, and feeling games. Initially this child had intense fear, severe nightmares, anger and oppositional behaviors. This six year old experienced and processed nightmares referring to monsters, people coming and taking the client away, and about "dead children." This client has difficulty sleeping at times and has feelings of sadness as well. This client continues to experience transition in where she lives. Through puppet play the client can express feelings of being an orphan and expresses herself with an "orphan" puppet. The family is learning different ways to support and help the client express her feelings appropriately.

OKMULGEE COUNTY FAMILY RESOURCE & SUPPORT PROGRAM (OCAP)

Staff: Rose Gouthier, Cindy Lane, Dana Moody, & Judy Cravens

IDENTIFIED POPULATION

Okmulgee County Family Resource and Support Program continues to identify low-income teens and single parents in Okmulgee County.

PROGRAM STAFF

Judy Cravens joined our staff on August 12, 2002 as the Center Based Activities Leader. Judy came to us from Baltimore, Maryland. She has a Bachelor of Arts degree in Psychology/Sociology.

Data Entry Clerk, Stephanie Welton and Family Assessment Worker, Cindy Lane attended the annual Contractors Meeting on July 24 & 25, 2002.

Supervision continues to be done weekly. Staff also has the opportunity to bring any issue that may arise to their supervisor on a daily basis, so that direction can be given to the issue immediately. An individual session typically includes discussion about family home visits, assignment of any new families and community contacts. A group session typically includes discussion

regarding parent education and support groups as well as plans for center-based activities.

PROGRAM STAFF TRAINING

All Staff members attended the Program Evaluation Training on July 29, 2002, as well as the Healthy Families Conference in September. Stephanie Welton and Jackie Miller attended the Data Entry training in September.

Family Support Workers, Rose Gouthier and Dana Moody along with Program Supervisor, Jackie Miller attended the Parents As Teachers, 0-3 training in Tulsa September 9-13, 2002 and are looking forward to their sixth day training on January 24, 2003.

Cindy Lane completed the necessary video and submitted it to Donna Jones in November for recertification on the Denver II Developmental. Cindy received her new certification in January 2003.

On December 10, 2002 all staff members attended the teleconference at the Okmulgee County Health Dept.

Judy Cravens, Center Based Activities Leader has received her eight hours of orientation training and Healthy Families America Overview training. Judy completed PREP Training in January 2003. Judy was scheduled to attend the STEP Parenting training in Dallas, Texas on March 27, 2003. Unfortunately STEP cancelled the training. They offered us a 50% discount on the training curriculum and advised as to their self-study program. Judy completed sessions 1-7 in June 2003. Judy has also completed the following pregnancy related trainings: Perinatal Training, September 9, 2002, Oklahoma City; Healthy You, Healthy Baby Nutrition, January 10, 2003, Tulsa; Infant Mortality February 14, 2003, Tulsa; Healthy Lifestyles for Pregnant Women, March 14, 2003, Tulsa.

Cindy Lane, Dana Moody, Rose Gouthier and Jackie Miller attended the Understanding the Framework of Poverty workshop held in Oklahoma City, Oklahoma on January 10, 2003.

On January 24, 2003 Jackie Miller, Dana Moody and Rose Gouthier participated in the 6th day training for Parents As Teachers held in Tulsa, Oklahoma.

Rose Gouthier and Dana Moody attended the Parents As Teachers Training for 3 -5 year olds in Tulsa on March 13, 14, 2003.

Dana Moody, Rose Gouthier, Cindy Lane, and Jackie Miller received Adult/Child/Infant CPR Training on March 20, 2003. Rose Gouthier, Judy Cravens, Stephanie Welton, Cindy Lane and Jackie Miller received HIV/AIDS training on January 3, 2003 and HIPPA training on April 2, 2003. On May 7, 2003, Rick Chisum, Okmulgee County Fire Marshall conducted a hands-on training for Fire Safety and Fire Extinguisher use. This training included classroom instruction on the different types of fires and the extinguisher best suited for the type of fire. After the classroom instruction, Rose, Dana, Judy, Cindy and Jackie participated in a demonstration on how to properly extinguish a fire and each employee was given the opportunity to extinguish the fire. This information was then given to our families during home visitation by Dana and Rose.

OUTREACH

The advisory council had several changes this fiscal year. We retained Kelly Ogg, Okmulgee-Okfuskee County Youth Services Board Member, Luanna Kanada, C1 nurse; Cathryn Umsted, Okmulgee High School Counselor; Angie Anderson, LPN, Early Head Start and Stacy East, Director of Counseling and Access Services, OSU Okmulgee. We added Kelly Beam, Okmulgee Public Library; Delores Tarkington, Social Services Okmulgee Memorial Hospital; Misty Rains, Creek Nation WIC; LaTina Vann, Parent; Shelly Mullen, Parent; Trish Sims, OSU Okmulgee; Melissa Bray, Early Head Start and Brandi White, Pediatrics Clinic.

The initial meeting of the Advisory Council, for the new contract year, was held on September 19, 2002, with the following members in attendance: Cathryn Umsted, Kelly Beam, Stacy East, Delores Tarkington, and Luanna Kanada. In addition to the agenda packet, which was sent out near the end of August, each new member received a copy of the program council by-laws as well as a list of meeting dates for the following year. Introductions were made and we then covered the by-laws, followed by an overview of the program, which covered the target population, services provided and eligibility guidelines.

The following members volunteered for office: Chairperson, Cathryn Umsted; Vice-Chair, Luanna Kanada; Secretary, Delores Tarkington; Treasurer, Stacy East.

The second quarter Advisory Council meeting was held on December 5, 2002 with the following members in attendance: Luanna Kanada, Children First; Stacy East, OSU Okmulgee; Misty Rains, Creek Nation WIC; Delores Tarkington, Okmulgee Memorial Hospital and LaTina Vann, Parent.

At this meeting a report was given by Center Based Leader, Judy Cravens, regarding the parent/child drop-in activities and monthly parent education support groups at Henryetta, Okmulgee and Beggs Head Starts as well as weekly parent support groups at the Okmulgee, Henryetta and Beggs Alternative schools.

Rose reported to council members regarding the home visitation segment of the program and Cindy reported plans for the upcoming family support event for Christmas.

The council accepted Kelly Ogg's resignation as she is returning to school as well as working full time and will not be able to attend the meetings.

The 3rd quarter council meeting was held on March 6, 2003 with the following members in attendance: Luanna Kanada, C1; Stacy East, OSU Okmulgee Student Affairs and Kelly Beam, Okmulgee Public Library.

Family Support Workers Rose and Dana reported on the success of the home visitation portion of the program. In the absence Judy Cravens, Center Based Activities Leader, Rose Gouthier read a report, which Judy had left for the council meeting. Cindy Lane discussed the status of the program in light of the state budget cuts and asked each council member to call or write their Senator and/or Representative in support of the program.

We shared the Healthy Families America video with the council members at this meeting.

The 4th quarter council meeting was held on June 6, 2003. Melissa Bray, director for the Okmulgee Early Head Start, spoke to the council regarding the services provided through her program and how we can effectively collaborate amongst programs. Those in attendance were, Luanna Kanada, C1; Kelly Beam, Library; Delores Tarkington, Okmulgee Memorial Hospital and Melissa Bray, Early Head Start.

PUBLIC AWARENESS

All program staff participated in the Family Fun Festival, which is held each year at the fair grounds in conjunction with the Okmulgee County Fair. The date for this year's event was September 7, 2002. Staff members had attended planning committee meetings for several months prior to the event and were actively involved in the coordination of the event.

Committee members again requested that we do the same activity as we have done for the past several years, as it is so popular with families. Staff members assisted the children with making their handprint, using finger paint, onto a paper, which was printed with the poem, *FINGERPRINTS*, by Wendy Lyn. We also handed out packets filled with parenting literature, as well as a video published by Lamaze, *BEGIN WITH LOVE*. This video focuses on baby's first three months. We made contact with approximately 150 families.

Again this year we manned a booth for the Okmulgee County Child Abuse Prevention Task Force. We handed out Community Resource Directories and answered questions.

We continue to make the public more aware of our services through newspaper articles and announcements as well as distributing flyers to all local child care facilities, head starts, Okmulgee County Health Department locations, WIC offices, Deep Fork Community Action, DHS, Creek Nation Children and Family Services, doctor's offices and Wal-Mart.

Since January, we have held several public awareness activities. On March 17th we held an Open House where we invited the community to come and learn more about the Okmulgee County Family Resource and Support Program. The Parents as Teachers curriculum was available for all to view. We had a table with examples of the parent-child interactive activities and toys that are used during our home visits. Cindy had a presentation table for Denver II and Judy did one for the PREP curriculum. The Preston Life Leaders presented a puppet show to provide entertainment for the children. Light snacks were provided at this event.

For Child Abuse Prevention Month, we again involved the community to help us promote awareness by displaying messages on their billboards, newsletters and bulletins. A total of 60 packets were sent out to county businesses, churches and civic organizations. During the week of April 2-10, 2003, we participated in reading stories at Beggs, Henryetta, Preston and Okmulgee Schools. Some of the stories we read were *LOVE YOU FOREVER*, *GOODNIGHT KISS*, *STAND TALL*, *MOLLY LOU MELON*, *WHEN MOM COMES HOME AND MAMA*, *DO YOU LOVE ME*. We distributed the coloring books *WHAT TO DO WHEN THERE'S ONLY YOU*, provided by the Department of Human Services. The local chapter of BACA (Bikers Against Child Abuse) participated in this activity and the students had the opportunity to talk to the bikers, get their autographs and ask questions. All of the students and teachers enjoyed this activity and it was a great opportunity for us to interact and educate others in our community.

In May, staff members began attending the monthly Planning Committee meetings for the upcoming Family Fun Festival, which will take place on September 6, 2003. We will once again use the poem *FINGERPRINTS*, by Wendy Lyn. It will be printed on paper and finger paints will be provided so that the children can make their handprints.

SCREENING SERVICES

There were a total of 60 screens for the year. Of these screens, 31 resulted in assessments. 10 were either already enrolled in C1 or were referred to C1. One was referred to Deep Fork Community Action, 1 resulted in a miscarriage, 2 had current Child Welfare involvement, one was referred to a mental health agency for more intense services, 1 was referred to Sooner Start, 4 refused services and 8 were unable to be contacted. One was out of county and referred to the OCAP program in her area.

Cindy Lane has completed 49 Denver II Developmental screens for the year.

INTAKE AND ENROLLMENT

We had one instance where we were unable to contact the family once the assessment was completed, due largely in part to the MOB returning to work full time.

ASSESSMENT SERVICES

Of the 60 screens, 31 resulted in Assessments. Of those assessments 26 were opened for services, 2 refused services, 1 could not be contacted after the assessment and one was considered high risk due to mental health issues and 1 had current child welfare involvement.

If we cannot contact a family by phone or in person, an information packet is sent by mail along with program contact names and phone numbers.

HOME BASED PARENT EDUCATION AND SUPPORT SERVICES

Again this year we struggled during the second quarter to keep our numbers up for home visitation. It is difficult during the holidays to track down our families in order to complete home visits.

The Parents As Teachers 0-3 curriculum was implemented in our home visitations in October 2002, while the 3-5 curriculum was implemented in

March 2003. Families are excited about this program due to the fact that it has information regarding the specific ages of their children.

We continue to do weekly home visits. During the home visit we provide PAT lessons and parent-child activities. These activities include reading at least one book at each visit. We also provide activities for the older children such as puzzles, coloring sheets, building blocks and age appropriate books.

In honor of Mother's Day, families received scrapbooks with certificates, noting all their particular accomplishments with certificates as well as pictures of their families, which had been taken at the family support events throughout the year.

In June, the children participated in making Father's Day cards during our home visits.

The Baby Bucks program continued to be used as an incentive for keeping home visits and participating in center based activities. Transportation continues to be provided for WIC appointments, well baby checks, yearly exams, etc.

As of June 30, 2003 we have a total of 27 families enrolled.

FAMILY SUPPORT PLAN

Family Support Plans continue to be done with families on a regular basis, typically once every three months. Families sometimes have difficulty setting goals for themselves and their children that are achievable. Our Family Support Workers strive to encourage families in setting achievable goals and at the same time suggest necessary action steps so that the family can see that they are making progress toward their goals.

The Family Support Plan is designed to help families think about future goals and plans. Our families have experienced many successes including passing the GED, obtaining employment and housing, purchasing vehicles, potty training their children and getting their homes organized. Family Support Plans continue to be active and are updated every three months. At times it can be difficult for younger mothers to put their goals and plans into words but they are usually able to do this with some assistance.

CENTER BASED PARENT EDUCATION AND SUPPORT SERVICES

I. Structured Parent Education Groups

A series of parent education classes were held on the following Monday nights: September 30, October 7, 14 and 21. Day care was provided and refreshments were served. We had five parents and one great grandmother in attendance. The MELD curriculum was used to discuss a variety of topics such as Child Safety, Child Nutrition, Discipline and Early Learning.

January through June, 2003

Judy Cravens held two series of parenting education classes during this time period in cooperation with the Okmulgee Early Learning Center, a large child care/learning center located in Okmulgee. The learning center provided the refreshments, child care staff and the location, while Judy Cravens provided the parent education program. Classes were held every Monday during the month of February from 6 – 8 p.m. The MELD curriculum was used. The topics discussed included discipline, nurturing your child and preparing them to learn in years to come, safety issues for a small child and good nutrition for young children. An average of 8 – 10 people attended the classes. Another series of classes was held at the same location during the month of May. These classes met each Thursday night in May from 6 – 8 p.m. The PREP curriculum and MELD were combined for this series of classes. Topics included child rearing as well as relationship and communication issues within families and between couples. An average of 4 – 7 people attended nightly and 5 people received completion certificates. Each of these series of parenting classes had fathers who participated. The importance of being a father was discussed and a fatherhood video was presented.

II. Weekly , Ongoing Parent Education Support Groups

In early September, Parent Support Groups began meeting once each week. One group meets at Okmulgee Alternative School and one meets at the Henryetta Alternative School. Each group has 3-5 students in attendance at each meeting. We continue to address and discuss pertinent topics relating to childbirth and early childhood parenting issues and skills. Both groups have two young fathers.

January through June, 2003

Weekly, ongoing parent education support groups continued in the Okmulgee Alternative School and the Henryetta Alternative School. The group leader is Judy Cravens.

Group sessions were held in the Okmulgee Alternative School every Wednesday from 11:15 a.m. to 12:15 p.m. The group of young women varied in numbers but usually there was a minimum of 10 students present for each of these group meetings. We discussed a number of parenting issues including pre-

natal information since the group consisted of expectant moms as well as mothers of young babies. During the last 8-10 weeks of class time we conducted a PREP workshop for these young women. We talked about issues regarding relationships they have now or may have in the future. Topics for these discussions included good communication skills, including the speaker-listener technique, and how to argue in a safe manner, including ways to deal with important issues not allowing events to escalate into large issues within the relationship and other ways to have a successful relationship with another person. We talked about how these methods may help their relationships with a friend, a mate or their parents.

The group sessions at the Henryetta Alternative school covered the same topics and issues.

III. Monthly Parent Education Support Meetings

A number of monthly parent meetings were conducted in November. One in Henryetta with 7 parents in attendance and one was in Beggs with 10 parents in attendance. At both meetings the topic discussed was Child and Family Mental Wellness. Two meetings were also held in December, one was at the Okmulgee Early Head Start with 6 parents in attendance and the other at the Okmulgee Head Start program with 9 parents in attendance. Topics discussed in these group meetings were Stress Management and Child Abuse Prevention.

January through June, 2003

These support meetings, conducted by Judy Cravens, were held in conjunction with Head Start regular monthly parent meetings. One was held at the Henryetta Head Start on March 4, 2003 from 6-7 p.m. with 6 parents in attendance. The topic discussed was "Child Abuse Prevention" and the same topic was presented again on March 11, 2003 from 6-7 p.m. at the Beggs Head Start Parent Meeting with 12 parents attending. On April 8, 2003 a program was presented on Stress Management for Parents at the Okmulgee Early Head Start Parent Meeting from 4-5 p.m. and 9 parents attended. A program was presented to the parents at the Okmulgee Early Head Start on Planning Play Activities for Summer Fun on June 10, 2003 from 4-5 p.m. with 6 parents present.

In each of these meetings, information was presented using visual and written materials, handouts were distributed and discussions were held. Parents were very interested in communicating with one another regarding various parenting issues and seem to enjoy getting together as a group for this type of meeting to share parenting experiences and support one another.

IV. Parent-Child Drop-In Activities

A total of 5 drop-in activities were held in two of the area Head Starts. The first activity was held at the Okmulgee Early Head Start. There were 5 parents and 5 children who participated. The parents assisted the children in making their handprints by using finger paint, on a paper, which was printed with *FINGERPRINTS*. The second activity at the Okmulgee Early Head Start included 5 parents and 5 children. Together they made bird feeders by rolling pinecones in peanut butter and then in birdseed. The families could then hang the pinecones from a tree in their yard.

The other three activities were held at the Henryetta Head Start. The first one included 8 parents and 9 children and the activity was pinecone bird feeders. The second activity in Henryetta was held near Thanksgiving and included 30 children and 11 parents. I read a book about Thanksgiving and we talked about "Happy Times Together" with our families. As the parents arrived to pick up their children they helped them color a turkey and decorate a Thanksgiving Day card that talked about celebrating happy times together with friends and family. The third activity was held near Christmas. I read a book with the children about a family picking out their Christmas tree and when the parents arrived they helped their child color and decorate a picture of a tree. There were 26 children and 6 parents participating in this activity.

January through June, 2003

Judy Cravens held drop-in activities at the Henryetta Head Start on January 30, February 27, April 24 and May 16, 2003. All of these activities included seasonal stories and craft activities relating to the story. The activities were held when parents normally picked up their children. The parents and children listened to the story and the parents helped their child with the craft project before leaving.

In January, we read a story about a snowman and snowy weather. There was a picture of a snowman to color & decorate with stickers. There were 5 adults and 24 children present. In February, the story was about Abe Lincoln and his life. There was a picture of his cabin to color with paint. There were 5 adults and 21 children present. In April, the story was about families and unconditional love. I read the book "I'll Love You Forever". The children worked on a coloring sheet showing families doing fun things together in the summer. There were 3 adults and 26 children present. In May, the story was about using our manners and about fun summer activities. The coloring sheet was about how to take care of ourselves in the sun and water safety. There were 6 adults and 28 children present.

V. Family Support Events

In the month of July we had to be creative in planning an activity for our families that would keep every one cool on a hot day. So we decided on A Day at McDonald's to be held at the Henryetta McDonald's Indoor Play Yard. The Henryetta McDonald's gave us a discounted price on Happy Meals. Everyone stayed cool, had fun on the equipment and went home with full tummies. Four families attended this activity.

In August, Trevor Cole of the Langston University Nutrition Program presented a nutrition class and cooking demonstration at the Center. Three families attended this class and enjoyed a Mexican casserole, which included all four food groups.

In September, Brenda Turner volunteered her time and products to do Mary Kay makeovers for our mothers. Two families attended this activity.

In October, we hosted a Fall Carnival at the Center. The great room was decorated for Halloween. Local donations provided the prizes and the Okmulgee Service League provided the candy for the sacks. We had a total of seven games including: golf, ring toss, beanbag toss, basketball shoot, bowling, a duck pond and a fishpond. Each child left with a bag full of goodies and prizes. There were a total of 11 parents and children in attendance at this event.

In the month of December, staff members hosted a Christmas party for enrolled families. The party was held at the Center, which was decorated in the holiday spirit complete with a Christmas tree, a Santa Clause and gifts for each child. The U.S. Bankruptcy Court employees and the Okmulgee Service League donated gifts for each child of the enrolled families. Local donations and a discount from Mazzio's allowed for pizza and the staff made cookies and popcorn. We had a total of 12 families (50 parents and children) in attendance. Each child went home with some great gifts. Family Support Workers delivered gifts to those families who could not attend.

Our annual Easter Egg Hunt was held on March 18, 2003. The local McDonalds provided hamburger Happy Meals and drinks. We hid 150 treat filled plastic Easter eggs and each child received a stuffed animal. It was a fun day for the families. There were 14 adults and 28 children in attendance.

We held our annual "Fun in the Sun Day" from 10 a.m. to 12 p.m. on June 23, 2003. During this activity we provided two small swimming pools for the toddlers and a sprinkler for the older children. Local donations made it possible to provide a picnic lunch of hot dogs, chips and drinks for everyone. This continues to be one of the staff's favorite events and the families seemed

to enjoy it as well. We had 6 adults and 13 children in attendance.

We took pictures at all of our family support events. We used the digital camera, printed the pictures and gave the families their pictures at their next home visit.

VI. Individual Parent Education Consultation Services

There were no individual parent education consultations in these quarters.

COMMUNITY REFERRAL SERVICES

17 families were referred to the following agencies and assistance programs:

OSU Ext. Office (car seats)
Deep Fork Community Action (rent)
Okmulgee Head Start (3 & 4 Yr olds)
Okmulgee Early Head Start (0-3)
Creek Nation WIC
Okmulgee County Health Dept.
Children First
Catholic Charities
Emergency Infant Services

INTERAGENCY COOPERATION

During the first half of this fiscal year we received referrals from Okmulgee Memorial Hospital, Okmulgee County Health Departments, Children First and WIC programs, Henryetta Head Start program and the Salvation Army.

Several area churches have provided supplies such as blankets, fabric for blankets and school supplies for the school aged children of our enrolled families.

The Okmulgee Elks Lodge provided food baskets for seven of our enrolled families at Christmas.

Rose and Dana have applied for, and received, needed cribs for individual families through the Catholic Charities and Emergency Infant Services. From July 1 to present, they have received 4 cribs and mattresses and 1 mattress alone.

Supervisor, Jackie Miller and Cindy Lane attended the Okmulgee County Child

Abuse Task Force meetings in September, November, January and March. Cindy attended the May meeting as well. The Task Force had a booth at the Family Fun Festival in September 2002. Program staff manned the booth this year. Our agency printed and distributed 100 copies of the Task Force's updated Community Resource Directory for parents. Jackie Miller attended the Interagency Child Abuse Prevention Task Force meeting on October 17, 2002. Cindy Lane attended the March 14th meeting of the District II Child Abuse Prevention Task Force.

The Family Fun Festival Committee began meeting in May for the 2003 Family Fun Festival. The committee is made up of several agencies in our area who work together to organize this large collaborative event once a year. We have met in May and June to plan this event.

Trevor Cole, Nutrition Education Specialist with Langston University has provided nutrition information for our families.

Okmulgee County Library continues to donate books for our families.

We continue to seek referrals from Okmulgee, and Henryetta Head Starts. Program information was presented to the new Beggs Head Start director, John Dodd.

We continue to make regular visits to local doctors to increase their awareness of our services for families in the community.

REPORT OF SERVICES

**OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
 AGENCY REPORT ON SERVICES PROVIDED
 2003-2004**

SHELTER:

<u># of Youth</u>	<u>Avg. age</u>	<u>Avg. stay</u>
139	10.2 years	10.3 days

<u>Top Four Referral Sources</u>	<u># of Referrals</u>	<u>% of Total</u>
Okmulgee County Child Welfare	53	38.13%
Creek Nation Child Welfare	32	23.02%
Okfuskee County Child Welfare	17	12.23%
Tulsa County Child Welfare	13	9.35%

Top Four Referral Reasons

Neglect	53	38.13%
Home/Family Problems	38	27.34%
Physical Abuse	14	10.07%
Sexual Abuse	11	7.91%

***Some cases may have been duplicated referral reasons**

The ages of the youth served fell into the following categories:

Ages 5 and under

Ages 6-12

Ages 13-18

Male youth served	41%
Female youth served	59%

<u>Race</u>	<u>Percentage</u>
White	40%
American Indian	37%
African American	19%
Hispanic	4%

FIRST TIME OFFENDER:

<u>Avg Age</u>	<u># of Youth</u>	<u>Client Received*</u>	<u>Staff Provided**</u>
14.91	111		

<u>Top Four Referral Sources</u>	<u># of Referrals</u>	<u>% of Total</u>
Graduated Sanction Program	25	23%
Office of Juvenile Affairs	23	21%
Henryetta Municipal Court	16	14%
Okmulgee Municipal Court & Area schools	10	9%

<u>Top Four Referral Reasons</u>		
Drug Offenses	19	17%
Petty Larceny	17	15%
Fighting & Behavior Issues	14	13%
Alcohol Offenses	14	13%

**OUTREACH PROGRAM:
PREVENTION EDUCATION:**

Okfuskee County	1168 Students
Okmulgee County	Students
Total	Students

Okfuskee County Schools:	
Bearden	17 students
Okemah	545 students
Paden	220 students
Weleetka	<u>386</u> students
Total	students

Okmulgee County Schools:

INTEGRATED BEHAVIORAL HEALTH OUTPATIENT PROGRAM:

(Title XIX & CARS)

<u># of Youth</u>	<u>Client Received*</u>	<u>Staff Provided**</u>
382	11470	8602

FAMILY RESOURCE & SUPPORT PROGRAM:

<u># of Screens</u>	<u># of Families</u>	<u>#of Home Visits Attempted</u>
59	45	1598

<u># of Home Visits Completed</u>	<u>Home Visit Completion Percentage</u>
1185	74.14%

TOTAL OF ALL DIRECT & INDIRECT SERVICES

<u>Youth & Parents</u>	<u>Staff Provided**</u>
	11,729.10

INDIRECT SERVICES	<u># of Hours</u>
Administrative Time	3979.00
Client Advocacy	1290.00
Community Development	617.75
Community Education	3359.25
(Includes Prevention Education Presentations)	
Consultation & Supervision	1358.50
Crisis Intervention – Youth	3.00
Information & Referral	1914.00
Program Development	3564.00
ROPES/Outdoor Adv.	117.50
Staff Development	415.00
Training Delivered	34.50
Training Received	613.59
Travel – Indirect	<u>941.00</u>
Total:	18,207.09

Total Direct and Indirect Service Hours 29,936.19

*Client Received Hours = Number of hours each client received, both direct and indirect.

**Staff Provided Hours = Actual time counselor spent, which may include group as well as individual contact.

Outreach statistics include all other prevention activities, i.e. alternative school groups, etc.

Numbers reflected above were taken from JOLTS – All services and times may not be reflected.

**ANNUAL
EVALUATION
PLAN & REPORT**

ANNUAL EVALUATION REPORT 2003-2004

EVALUATION PLAN

The evaluation plan included an effort to sample client / consumer satisfaction, agency satisfaction, employee satisfaction and identified client needs. This evaluation plan was implemented through random mail surveys, telephone surveys, face to face surveys, school surveys, and public surveys. The surveys were administered by Okmulgee-Okfuskee County Youth Services, Inc.'s Corporate Compliance Officer and staff.

These surveys will be utilized to promote effective communication between our organization and to these consumers / clients and agencies we serve. In addition, Okmulgee-Okfuskee County Youth Services, Inc.'s Board of Directors and management team will develop short term and long term planning goals from the input received to help improve our services to the community.

EVALUATION RESULTS 2003-2004 PROGRAM YEAR

WORKER SATISFACTION

Okmulgee-Okfuskee County Youth Services, Inc.'s management team and Board of Directors realize that each employee's satisfaction is of the utmost importance in their job performance. Furthermore, every employee's job performance needs to be his/her best as children and families look to them as role models, educators, advocates and counselors. This was the fifth year that the Employee Satisfaction Surveys were distributed. All salaried and contract staff were encouraged to participate and suggestions were requested. There were twenty-four surveys dispersed with twelve being returned for a participation rate of 50%. This is a decrease in participation of 15% from last year's survey. It is also the lowest participation by staff since we began doing the surveys.

The surveys were categorized with the following areas: Communication and Planning, the Employee Role, Corporate Culture, Training Program, Pay and Benefits, Employee/Supervisor Relationship, as well as Overall Satisfaction. As employee's opinions were tallied, it was as expected that Okmulgee-Okfuskee County Youth Services, Inc. could improve in some areas for their employees. Of those employees participating, there were 58% of employees that felt a very satisfied sense in their job and at the same time, 42% felt satisfied in their job. Okmulgee-Okfuskee County Youth Services, Inc. was pleased to note that this year's employee satisfaction surveys reflected no one feeling below average to dissatisfied. Yet at the same time, Okmulgee-Okfuskee County Youth Services, Inc. felt that there was a noticeable drop in overall employee satisfaction from the previous year.

In the area of Communications and Planning, 100% of employees felt that they had been advised of the agency's mission. In the area of contributing to the planning process and of feeling confidence in Okmulgee-Okfuskee County Youth Services, Inc.'s leadership, 94 % of employees felt included and confident in the leadership.

In the area of the Employee's Role, 100% of the employees felt that they were part of Okmulgee-Okfuskee County Youth Services, Inc.'s team and were contributing to the agency's mission. There were 91% of the employees who felt the working conditions were good and they had job security. There were 9% of the employees that did not feel as strongly about their role mainly in the areas of job security, teamwork, and their value to the agency.

In the area of Corporate Culture, 94% of the employees felt that they received recognition for a job well done. There were 94% of the employees who felt a spirit of cooperation amongst the staff and that they could trust what Okmulgee-Okfuskee County Youth Services, Inc. told them. The remaining 6% of the employees did not feel a spirit of cooperation or trust.

In the area of Training, 31% would have liked more initial training as well as 19% would like more ongoing training as well as regular additional information to do a good job. There were 75% of the employees satisfied with training resources.

In the area of Pay and Benefits, 88% of the employees felt satisfied with Okmulgee-Okfuskee County Youth Services, Inc.'s pay and benefits while 12% did not.

Upon reviewing last year's employee satisfaction surveys, the management team had developed several areas to allow for more employee input and recognition over this past year. As there was a 19% increase in employee job satisfaction reflected in this year's survey, the following programs will be continued in the upcoming year.

1. All employees will write a program report describing their progress and activities for the year to become part of the agency's Annual Report.
2. As this agency's reputation and progress rests on each individual employee's work and professionalism, the Employee of the Month Program will continue. The following criteria are established as prerequisites of consideration.
 - A. Eliminating all in-house gossip.
 - B. Perform duties per job description.
 - C. When job duties are slow per job description, help others who are busy.
 - D. Community involvement, needs assessment, community collaboration and other community events participated in.
 - E. Working your 40 hours per week.

Each Employee of the Month will receive 1 day off the month following his/her selection.

This year's surveys only reflected a few suggestions for improving employee satisfaction. They are as follows:

1. The need for additional benefits for therapists such as 401-K plan, vision, annual and sick leave, and mileage reimbursement.
2. The need for a comprehensive training program to meet initial as well as ongoing needs.

The management team felt that suggestion one is a very important suggestion. The difficulty in providing for suggestion one is somewhat complicated. In the past, the hourly rate was figured to compensate for quality of services and expertise of staff. In addition, the hourly amount was figured from the reimbursement rate for actual services delivered. This suggestion will be considered carefully and in conjunction with current staff to determine feasibility. As for suggestion two regarding the training program, a committee of at least three employees will be encouraged to develop a more timely presentation of information. This committee will have three months to develop a plan and receive approval from the Executive Director. Initially, all employees will be involved by doing in-service training at designated staff meetings.

CLIENT SATISFACTION SURVEYS

Okmulgee-Okfuskee County Youth Services, Inc. recognizes and values the opinions and input of their consumers/clients. Client Satisfaction questionnaires and self addressed stamped envelopes were given directly to participants in the Integrated Behavioral Health Outpatient / CARS Program. The agency had 38% return rate on their satisfaction surveys in this program.

Client Satisfaction questionnaires were given to participants in the Shelter Home Program at discharge and to the First Time Offender participants during their last class session. There was a 100% return rate for the Shelter Home Program and an 100% return rate for the First Time Offender Program.

The following questionnaires were designed for the client to respond in a strictly confidential manner. The questions were scaled from one to five, with one being strongly disagree to five being strongly agree. Okmulgee-Okfuskee County Youth Services, Inc.'s management team wanted the clients to evaluate the programs as well as those delivering the program services. Therefore, the questionnaires asked their opinions regarding such areas as how they were treated, if they benefited from the program and would they refer others. The following are the results by program of the client's satisfaction:

Behavioral Health Outpatient / CARS Outcome Report

My counselor was on time and kept my scheduled appointments. – 4.69
I was involved in my treatment plan. – 4.58
I felt my concerns were handled in a confidential way. – 4.62
I have benefited from the services received. – 4.65
I would refer others to this agency. – 4.49

Shelter Home Program Outcome Report

I felt welcome when I came to the shelter. – 4.48
The shelter rules and expectations were clearly explained to me. – 4.3
During my stay, I've felt there were staff I could go to with a problem or if I just wanted to talk. – 3.9
I felt safe during my stay at the shelter. – 4.48
Overall, my stay at the shelter was positive. – 4.38

First Time Offender Program Outcome Report

The program was explained clearly to me at intake. – 4.6
I feel that I was treated with dignity and respect. – 4.75
My facilitator was prompt in starting and ending class. – 4.58
I will be better able to handle my problems because of my participation in this program. – 4.43
I feel others would benefit from this program. – 4.58

In addition to the scale portion, there was also an open area to make additional comments. Okmulgee-Okfuskee County Youth Services, Inc. recognizes the delicate and difficult scenarios that face each one of these programs. The following are actual positive and negative quotes that arose from this year's questionnaires.

Behavioral Health Outpatient Survey Comments 2003-2004

“We love _____”
“I have benefited from talking with __ and she has really been some help to me and my son.”
“We had a considerate, wonderful and exceptionally helpful counselor.”
“She was very helpful, to aid in the help I needed.”
“_____ has made a tremendous change in my son's life. _____ relates to her. And I feel like her heart is in it instead of it just being “her job.”
“We like that you work with our needs and concerns.”
“They are really nice and respectful to talk to when you need to talk to someone.”
“They are all very professional, caring, thoughtful people. I've been very pleased!”
“Our counselor _____, is great and has made the transitions in our family much

easier.”

“Great and productive so far.”

“She is good. She needs a raise for doing so well.”

“_____ is so fun I like being with her once a week.”

“Our counselor is always on time, calls back in timely manner and is there when needed. She is really great.”

“I think things are great, would not do anything different.”

“It helps!”

“My daughter has greatly improved.”

“This place is great and I like your services.”

“_____ is a wonderful person and a great counselor.”

“_____ relates very well with _____. She has also gave me some good advice in dealing with her behavior problems.”

“_____ is very professional and honestly concerned with the needs of the boys. She gave good advice and I appreciate her patience and concern.”

“Our counselor has been wonderful. She is accommodating and understanding. I think my family will benefit greatly from this service.”

“_____ is very helpful to us. We really appreciate her help.”

“_____ is our counselor and I am very pleased with her because she always makes things seem better than they are. I have benefited from sessions and am very grateful to her.”

“_____ is wonderful. She has had a very positive impact on my daughter’s behavior.”

“I think that my daughter has benefited from this. And so have I. I appreciate what they have done for us.”

“_____ is great! She really works well with _____.”

“You guys are doing just fine! Keep up the good work!”

“Everyone is very helpful and always keeps me informed.”

“Everyone is nice. Just keep on working with young children like _____. _____ loves Wednesdays. He likes his counselor _____.”

First Time Offender Classes Survey Comments 2003-2004

“The program has helped with our family situation.”

“Very informative. Useful anger management tools.”

“I did not want to go at first, but after I did it was very useful.”

“Great! I think that as a parent I can understand my child better.”

“It really helped me out in areas I didn’t think I was weak in.”

“Chairs are very hard. Need comfortable chairs please. _____ is a wonderful person, very helpful.”

“I loved you all! Very kind and willing to help! We just need more help, or a longer program. Maybe we need more one on one. Thank You!!”

“I’m glad that I came to this class because I have learned a lot about teenagers and drinking and drugs.”

“They explained things very clearly and helped me understand my problems better and how to handle them in life.”

“The program was fun! Love you guys. Thanx 4 your time.”

“I really liked how _____ handled the program and hopefully others will learn to.”

“I liked this program! As an educator, I’d like to see you work more with the schools – especially the Middle School. We could work on prevention of behavior problems before they get here.”

“Everything about the program was useful in everyday life, and I enjoyed being here. You were all very friendly and made me feel at ease about our situation.”

“Thank You All.”

“_____ is an excellent counselor and his class is wonderful.”

Shelter Home Program Survey Comments 2003-2004

The above comments and suggestions will be evaluated by Okmulgee-Okfuskee County Youth Services, Inc.’s management team and Board of Directors to determine how to improve services in the upcoming year.

In the year 2003-2004 we continued to disburse our client satisfaction surveys at the time of discharge or during the time services were still be given. This method has proven to be the most effective in obtaining client satisfaction surveys.

Okmulgee-Okfuskee County Youth Services, Inc.’s management team plans to continue the current distribution plan for the Shelter Home and First Time Offender Programs’ Client Satisfaction Questionnaires. To increase the return rate in our Integrated Behavioral Health Outpatient / CARS Program, the management team plans to continue to administer the client satisfaction questionnaire via telephone in addition to direct distribution. The management team, composed of the Executive Director, the Clinical Coordinator, and the Corporate Compliance Officer will conduct these telephone questionnaires.

Okmulgee-Okfuskee County Youth Services, Inc. presented the Character Counts! curriculum for the third year in a row to schools in both Okmulgee and Okfuskee Counties. Student, teacher, and parent surveys were redesigned this past year for the Character Counts! program. The following is a summary of those surveys:

Schools Surveyed:

Beggs	Twin Hills	Preston
Okmulgee	Henryetta	Dewar Elementary
Paden	Weleetka	

Total Surveys Sent:

Parent: 847 sent / 77 returned = 9%

Sample questions from survey:

Have you seen any changes in your child's behavior that might be the result of Character Counts!?

A lot – 38%

Sometimes – 46%

Very little – 8%

None – 8%

Does the Character Counts! program seem like a worthwhile effort to you?

A lot – 67%

Sometimes – 30%

Very little – 1%

None – 1%

Have you participated in Character Counts! home projects?

A lot – 30%

Sometimes – 41%

Very little – 18%

None – 11%

Comments:

“Maybe asking (requiring) them to return papers within 2 to 3 days for credit or an incentive program as a follow through on each category.”

“She was raised with these values so they were more enforced than an awakening.”

“I think they are very good projects. I would definitely continue the program.”

“Yes – teaching children values is worthwhile.”

“When I asked – he remembered what they were (5 out of 6).”

Teacher: 34 sent / 30 returned = 88%

Sample questions from survey:

Have student's behavior improved related to the character trait respect?

A lot – 9%

Sometimes – 81%

Very little – 3%

None – 7%

Have student's behavior improved related to the character trait responsibility?

A lot – 13%

Sometimes – 75%

Very little – 12%

None – 0%

Do you think Character Counts! has had an impact on you personally?

A lot – 46%

Sometimes – 42%

Very little – 4%

None – 8%

Comments:

“I have seen improved behavior from the students during assemblies and extra-curricular events.”

“They remind each other about what they have learned.”

“Students began to care about their classmates.”

“This program also gives students an opportunity to voice their ideas and concerns. As a teacher, I don't always have the time or opportunity to address all of the life lessons that are talked about by the Character Counts! representative. Thank you, the children love it!”

“We did a unit about helping after this that my students really got into.”

“It made me realize the importance of my role as a teacher.”

“I think this is a good program and I hope to see it again. I believe as the years go on, the impact will be greater.”

“This program has terrific curricula! It is developmentally appropriate for the ages of my students. It goes great with Great Expectations, which we work on daily in the classroom.”

“This program has helped to keep us focused on teaching these traits daily in our classroom. Excellent job!”

“In certain situations, it was very easy to remind students of the six pillars, to remind them of appropriate behavior. Great program!”

Students: 900 sent / 900 returned = 100%

Sample questions from survey:

Do you think that learning about respect has been important to you?

A lot – 71%

Sometimes – 20%

Very little – 5%

None – 4%

Do you think that learning about responsibility has been important to you?

A lot – 63%

Sometimes – 20%

Very little – 9%

None – 8%

Do you think that other students' behaviors have changed as a result of Character Counts!?

A lot – 48%

Sometimes – 24%

Very little – 13%

None – 15%

Comments:

“Yes, when you give a person respect, I learned that you get the respect back.”

“This is a good program. It teaches people to be trustworthy. I liked the rope thing.”

“Learning about respect has really helped me at home.”

“Learning about responsibility helps you prepare for future jobs, apartments, and maybe someday a family.”

“Some have changed. I know I have a little and some of my friends have too.”

“I think that learning about caring is important.”

“We had fun!”

“I liked it!”

“I think Character Counts! is great. I had lots of fun.”

“I loved it so much! I hope we can do it next year.”

“I liked it. It was very fun. I wanted to do more activities though.”

“I loved it...are you coming back next year?”

“I act better around my friends and I set a good example for little kids.”

“It will make me care for my brothers and sisters.”

“Because it helped me when I want to lie and help me so people will want to trust me.”

“I enjoyed the Six Pillar Shuffle.”

“I think we learned a lot in Character Counts!”

In addition to the Client Satisfaction Questionnaire, Okmulgee-Okfuskee County Youth Services, Inc. recognizes the need to receive input and

recommendations from agencies to whom we coordinate services. The Board of Directors of Okmulgee-Okfuskee County Youth Services, Inc. conducted the Organization Consumer Based Planning and Assessment Tool this year. The Board of Directors received 111 names of school personnel, caseworkers, law enforcement officers, judges and other agency personnel. The response rate was 32 %. The management team will modify the Organization Consumer Based Planning and Assessment Tool for next year in an effort to increase the response rate.

This assessment tool was an effort to determine Okmulgee-Okfuskee County Youth Services, Inc.'s perceived areas of strengths and weaknesses. Of those agencies responding, 97% stated that they have a general knowledge of our programs and would continue to recommend or utilize these programs. On the other hand, 69 % of the respondents feel the general public is familiar with Okmulgee-Okfuskee County Youth Services, Inc.'s services. This is an increase in awareness of 19% from last year's survey. We will continue to promote our services through public presentations.

Of those responding, 89% felt the relationship between our agency and their agency was positive. Likewise, 94% felt access to our staff was satisfactory. This reflects a 9% improvement in staff accessibility from last year's survey. Our goal continues to be 100% in this area. The question was raised as to professional courtesy from our agency and the result reflected professionalism 100% of the time.

In developing this Planning and Assessment Tool, Okmulgee-Okfuskee County Youth Services, Inc. was interested in acquiring a knowledge of our perceived strengths and weaknesses. We view this tool as a vital part of our quality assurance process. Okmulgee-Okfuskee County Youth Services, Inc. envisions the Organization Consumer Based Planning & Assessment Tool as a means of promoting effective communication between our organization and those we serve. The input received will be used to improve services and affect decision-making.

The following are the strength and weaknesses of Okmulgee-Okfuskee County Youth Services, Inc. as listed by those agencies who participated in this assessment.

Strengths

Staff relationships and knowledge make them good resources
Provide services not available anywhere else in county
They work well together and with other providers

Work as a team to get the job done
Very responsive
Shelter home placement
Cooperation
Willing to meet needs
Prompt/timely/consistent
Educational tools
Counseling
Relationships – Availability – Programs
Good understanding of families
Good effort
Always helpful
Staying in contact with schools
Assessment of needs
Graduated Sanctions Program
In-school programs
Quality of staff
Quality of services
Visibility in the community
Willingness to help with referrals
Their hard work and very friendly
Location
Networking and cooperation

Weaknesses

More of everything
Funding
Need more services
Recruiting and/or maintaining counselors
Not enough personnel and turnover
Community awareness regarding programs available
Communication
Need shelter
Not understanding school regulations and policies
More community awareness

Okmulgee-Okfuskee County Youth Services, Inc. requested the respondents to recommend services to better meet their needs. The three services most mentioned were to expand outpatient counseling services, to develop a drug and alcohol program, and to teach more parenting classes. In addition, the

respondents were asked to list the most pressing unmet needs in the community. Of the many responses, the three most often mentioned were activities for youth, counseling for services, and parenting skill classes.

Needs Assessment

As is evidenced above in the Organization Consumer Based Planning & Assessment Tool, Okmulgee-Okfuskee County Youth Services, Inc.'s Board of Directors and management team recognize the importance of input from others to possibly help improve and implement new services for the children and families of Okmulgee and Okfuskee Counties. A Community Needs Assessment was administered to assist the long term planning decisions of Okmulgee-Okfuskee County Youth Services, Inc.'s management team and Board of Directors. The agency staff was instrumental in administering this assessment at both the Okfuskee and Okmulgee County Fairs to those passersby who were interested. There were 15 respondents in Okfuskee County and 26 respondents in Okmulgee County.

The Needs Assessment was written in such a manner that no personal information could be released nor could one be identified from the information. The information requested included the number of children and adults in the home, housing, income, and insurance information, as well as a list of fifteen community needs. The respondents were asked to rank the needs of their community with a score of 1 being of the lowest need and of 5 being of the greatest need. We have listed the top five(5) needs for each county as well as the numbers of adults and children in the homes represented by these answers.

In Okfuskee County, there were 28 adults and 31 children residing in the homes of those responding. The top six needs for Okfuskee County are:

1. Drug / Alcohol Issues
2. Parenting Issues
3. Child Behavior Problems
4. Child Physical Abuse
5. Financial Problems
6. Marital / Family Issues

The following are the needs listed most often as the issues facing Okfuskee County:

1. More community activities for families and children
2. Parenting Skills
3. Employment Opportunities

In Okmulgee County, there were 44 adults and 52 children residing in the homes of those responding. The top five needs for Okmulgee County are:

1. Child Behavior Problems
2. Drug / Alcohol Issues
3. Stress / Anxiety / Depression
4. Financial Problems
5. Sexual Abuse of Children

The following are the needs listed most often as the issues facing Okmulgee County:

1. Employment Opportunities
2. Adequate Housing
3. Educational Issues

The Community Needs Assessment will be shortened next year to encourage more participation by consumers.

The above tools have generated many issues and ideas for Okmulgee-Okfuskee County Youth Services, Inc.'s Board of Directors and management team to begin to develop this year's organizational plan. From the information gathered, we will be able to develop short term and long term goals to better serve the children and families of Okmulgee and Okfuskee County.

GOALS

&

OBJECTIVES

QUALITY IMPROVEMENT RESULTS
OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
ANNE MORONEY YOUTH SERVICES CENTER & SHELTER

Our Quality Improvement Plan for this past year was developed and approved in September 2003. The goals for each program area were developed after careful consideration and review of the Client Satisfaction Surveys, the Organization Consumer Based Planning and Assessment Tool, and the Community Needs Assessment. In December 2003, a mid-year evaluation was completed by the Executive Director. The program goals remained the same, while changes occurred in program administration and personnel. The program staff continue to complete monthly audits of one another's files. This continues to be done in an effort to accomplish the program goals and to increase each program staff's accountability.

The agency goal was to develop a public awareness program. The staff of Okmulgee-Okfuskee County Youth Services, Inc. provided community presentations, utilized the local newspaper and radio station for coverage of activities, developed new agency and individual program brochures, and published a regular newsletter. These efforts have helped the public become more aware of our services. This was evidenced by a 19% increase from last year's respondents who feel the general public is familiar with Okmulgee-Okfuskee County Youth Services, Inc.'s services. Our agency goal for 2002-2003 will be to continue public awareness of our mission and services.

The Shelter Program goal was to recruit and maintain ten shelter homes in Okmulgee and Okfuskee Counties. There were eight shelter homes in process as of June 30, 2002. One of these eight homes was in Okfuskee County so progress has begun. The Shelter Program goal will remain the same this next year with additional activities planned to help retain shelter home families.

The Outreach Program goal was achieved this summer with four Outreach coordinators participating and presenting activities for youth in Okmulgee, Henryetta, and Okemah. The Okmulgee County Outreach Coordinators participated and presented activities at the Okmulgee Summer Multi-Cultural Enrichment Program and the Henryetta Camp Discovery Program. The Okfuskee County Outreach Coordinator helped to plan and present at the Growing Up Strong and Healthy Camp, a collaborative effort with the Okfuskee County Health Department and OSU Extension. As these summer programs have become established, our new Outreach program goal will be to implement the Character Counts! curriculum in 100% of the eligible schools in Okmulgee and Okfuskee Counties. Eligible schools will be defined as those schools that

do not receive similar services from another entity.

As there were changes in the First-Time Offender Program (FTOP) staff and administration this year, we did not reach our goal. The program goal will be changed slightly for this upcoming year. The goal will be to increase FTOP awareness by 100% to all law enforcement, courts, and OJA agencies in Okmulgee and Okfuskee Counties and to increase program referrals by 50%.

The Okmulgee County Family Resource and Support Program, which is funded by the Office of Child Abuse Prevention (OCAP), did achieve their goal and increased their parent participation in parenting classes by 100%. Their program goal will change this year as it enters into a new contract period. The Okmulgee County Family Resource and Support Program goal will be to provide home visitation services to thirty families in Okmulgee County each quarter. Program staff will also increase program awareness through collaborative presentations at the county's head starts and alternative schools and through their referral resources.

The Oklahoma Children's Services (OCS) goal was accomplished this past year. Unfortunately, the invitation to bid was awarded to another provider for the next three years. This provider chose not to sub-contract these services to our agency.

The Community At-Risk Services (CARS) Program goal was to develop additional outpatient treatment services for adolescent substance abusers. This goal was partially achieved in June 2002, when we received a 100% on our site certification with the Department of Mental Health. This goal will be continued and completed in the 2002-2003 fiscal year.

To fulfill its purpose and maintain CARF accreditation, Okmulgee-Okfuskee County Youth Services, Inc.'s Quality Improvement Program continues to have the same effectiveness and efficiency goals for their Integrated Behavioral Health Outpatient Program. The quarterly analysis of these goals are included on Okmulgee-Okfuskee County Youth Services, Inc.'s Quality Assurance and Utilization Review Reports. (See pages 76 to 87)

GOALS & OBJECTIVES
OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.

ANNE MORONEY YOUTH SERVICES CENTER & SHELTER

Agency's Goal 2004-2005

Okmulgee - Okfuskee County Youth Services, Inc. will continue to promote its agency mission and program services through a public awareness program.

Input: Okmulgee-Okfuskee County Youth Services, Inc. has many staff who will participate at various times in presentations to inform the public of our programs. These programs are supported by a volunteer Board of Directors representing many professions, who may also participate in public awareness programs.

Activities: The agency will design brochures, public service announcements, a web-site, and presentation materials on agency programs.

Outputs: Brochures will be distributed at community events, to school administrators, pediatrician offices, health departments, child care centers, etc.
Presentations will be made to community civic groups, school administrators, collaborative agency administrators, Tulsa Area United Way, by agency director, program staff, and board members.

Outcomes: Initial: General public, educators, child care workers, medical professionals, and other agency staff will have the opportunity to hear and/or read information about existing programs.

Intermediate: Targeted audiences will become knowledgeable of Okmulgee-Okfuskee County Youth Services, Inc. programs.

Long term: Targeted audiences will identify and make referrals to the appropriate programs.

Shelter Home Program Goal 2004-2005

Okmulgee-Okfuskee County Youth Services, Inc. will recruit and maintain ten shelter homes in Okmulgee and Okfuskee Counties providing quality services to a minimum of 175 youth.

Input: Okmulgee-Okfuskee County Youth Services, Inc. has one full-time staff member with a Masters Degree and one part-time staff member with a Bachelor's Degree.

Activities to Recruit: Shelter Homes will be actively recruited by the program in Okmulgee and Okfuskee County through newspaper articles, on going presentations at community civic meetings, church activities, and/or school meetings (e.g. PTA, etc.), through the agency's brochures, website and quarterly newsletter. These presentations will be made by the shelter home coordinator, other staff members, and/or board members.

Outputs: Shelter Home Program presentations will be made, and applicants screened for a possible home study.

Outcomes: Initial: Communities will become knowledgeable of shelter homes and interested families will be screened for a home study.

Intermediate: Interested families will apply to become shelter homes and home studies will be completed.

Long term: New shelter homes will be approved and training completed resulting in additional shelter home placements being available in Okmulgee and Okfuskee Counties.

Activities To Maintain: Shelter Home staff will maintain daily contact, provide regular training, and organize monthly Shelter Home Get-togethers.

Outputs: Shelter Home families will receive regular assistance, training, and support.

Outcomes: Initial: Shelter Home families will receive more staff support and will become acquainted with one another.

Intermediate: Shelter home families will begin to develop a support system and will understand their part in the agency mission.

Long term: Shelter Home families will remain with the agency for an extended period of time.

Activities To Shelter Home Youth: Shelter Home staff and Shelter Home parents will strive to provide quality services to all youth and their guardians.

Outputs: The Shelter Home Program will provide quality services by Shelter Home staff maintaining daily contact with the youth in care, Shelter Home staff will maintain regular communication with youth's guardian. Shelter Home staff and Shelter Home parents will provide appropriate supervision and coordinate activities for youth in care.

Outcomes: Initial: As youth are placed in shelter homes, their basic needs will be met.

Intermediate: Shelter Home staff and Shelter Home parents will provide support and encouragement to each youth in care.

Long term: The Shelter Home Program will meet the individual needs of each youth throughout their stay until alternative placement has been determined.

Outreach Program Goal 2004-2005

Okmulgee-Okfuskee County Youth Services, Inc. outreach coordinators will implement the Character Counts! curriculum in 100% of the eligible schools in Okmulgee and Okfuskee Counties. Eligible schools will be defined as those schools that do not receive similar services from another entity. The Outreach Coordinators will continue to present activities for youth during the summer.

Input: Okmulgee-Okfuskee County Services, Inc. has 3.25 outreach coordinators that provide prevention programs to area schools during the school year. Outreach coordinators are available during the summer months to hold activities for the community youth.

Activities For Character Counts!: The agency's Outreach Coordinators will present the Character Counts! curriculum to the designated school officials in Okmulgee and Okfuskee Counties.

Outputs For Character Counts!: The intent will be to implement the Character Counts! curriculum in designated grades as per the individual school's preferences. Okmulgee-Okfuskee County Youth Services, Inc. will not implement this curriculum as a duplication of services of another agency.

Outcomes For Character Counts!: Initial: Students will participate in activities that relate to the six pillars of character: respect, responsibility, trustworthiness, fairness, caring, and citizenship.

Intermediate: Students will begin to practice the six pillars of character at school with their peers and at home with their families and friends.

Long term: Students will have improved behavior at school in regards to completed assignments, improved peer relationships, responsibility towards school work, respect of teachers, etc. Students will also learn to make better choices at home and with their friends.

Activities For The agency's Outreach Coordinators will collaborate with other community agencies to provide activities for youth during the

Summer Programs: summer. Agency staff will conduct or attend meetings to discuss proposed activities as well as determine a response to the activities from the community. Okmulgee-Okfuskee County Youth Services, Inc. outreach coordinators will schedule a minimum of 75% of their workweek for these activities in the summer.

Outputs For Summer Programs: Summer activities will be scheduled and presented to target audiences during May 2005, at all area schools, through public service announcements and fliers.

Outcomes For Summer Programs: Initial: Interested youth will sign up for activities.

Intermediate: Youth will attend and participate in activities.

Long term: The youth will have organized activities to participate during the summer. If successful, the agencies collaborating will increase activities for the future. In addition, a successful activity may increase the amount of agencies collaborating for annual events.

1 Eighty (Formerly First Time Offender) Program Goal 2004-2005

Okmulgee-Okfuskee County youth Services, Inc. will increase the 1 Eighty Program's awareness by 100% to school officials as well as all law enforcement, courts, and OJA agencies in Okmulgee and Okfuskee Counties. The 1 Eighty Coordinators will actively seek an increase in 1 Eighty referrals, which will result in 140 youth and their families participating in the program this next year.

Input: Okmulgee-Okfuskee County Youth Services, Inc. has 1.5 full-time 1 Eighty coordinators who are trained in the state approved FTOP/PREP curriculum.

Recruitment Activities: Coordinators will make face-to-face contact with school officials as well as all law enforcement, courts, and OJA agencies in both Okmulgee and Okfuskee Counties every two weeks.

Outputs: Referrals will be received from school officials and parents as well as all law enforcement, courts, and OJA agencies in both Okmulgee and Okfuskee Counties.

Outcomes: Initial: Schools and parents as well as law enforcement, courts and OJA agencies will become more knowledgeable and aware of the 1 Eighty program.

Intermediate: Schools and parents as well as law enforcement, courts and OJA agencies will begin to look to the 1 Eighty Program as a referral resource for those youth they come in contact with.

Long term: The 1 Eighty program will have an increase in referrals due to community awareness. The 1 Eighty Program will provide services to 140 youth and their families.

Curriculum Activities: Coordinators will conduct regularly scheduled classes weekly for 1 Eighty participants using the First Time Offender/PREP curriculum. The coordinators will regularly contact and recruit individuals within the community who are interested in working with youth to be a part of a panel in the 1 Eighty class.

Outputs: The 1 Eighty Program will provide a positive opportunity for

all referrals to successfully complete the program.

Outcomes:

Initial: Enroll appropriate referrals into the 1 Eighty Program.

Intermediate: Provide an interactive learning environment for both the youth and his/her parent(s) by utilizing the FTOP/PREP curriculum.

Long term: The youth accepts responsibility for his/her actions and successfully completes the program and does not reoffend.

Okmulgee County Family Resource and Support Program Goal 2004-2005

To provide home visitation services to thirty families in Okmulgee County each quarter. To increase program awareness through collaborative presentations at the county's head start and alternative schools and through their referral resources.

Input: Okmulgee-Okfuskee County Youth Services, Inc. has three full-time staff that provides family assessments, development screenings, family home visits, Parents as Teachers curriculum, videos, and parent-child interactive activities. Program staff also provide center based activities in Beggs, Henryetta, and Okmulgee for families.

Activities: Two full-time Support Workers provide home visitation services, transportation, and linkage to community resources for a total of thirty families. One part-time Assessment Worker completes family assessments and conducts Denver Developmental Screenings. One part-time Center Based Services Leader coordinates presentations at the county's head start and alternative schools as well as at our agency.

Outputs: Pregnant and parenting participants are enrolled in the program.

Outcomes: Initial: Parents become more knowledgeable of parenting skills, developmental milestones, and parent-child interactive activities.

Intermediate: Parents will learn to follow through with guidelines and activities and they will provide and practice what they learned through the Parents as Teachers curriculum.

Long term: Parents will become their children's best teacher. Children will achieve appropriate milestones for their age and their abilities with the help of their parent(s).

CARS Program Goal 2004-2005

To maintain Oklahoma Department of Mental Health and Substance Abuse Services (DMHSAS) certification and to develop additional outpatient treatment services for adolescent substance abusers.

Input: Okmulgee-Okfuskee County Youth Services, Inc. will have a CADC or CAADC on staff, who can present educational information on drugs and alcohol to adolescent substance abusers. Referrals will be from OJA.

Activities: CARS program will provide individual and family outpatient services for identified CARS clients that may have drug and alcohol issues.

Outputs: CARS referrals will participate in all recommended services.

Outcomes: Initial: Adolescent's and parent's knowledge about the effects of substance abuse and addiction will increase.

Intermediate: Adolescents and parents will change their attitude toward substance abuse.

Long term: Adolescents will remain substance abuse free for a period of three months or longer.

Test: SASSI.
Observation.
Self reporting on three months follow up survey.

Case Management Goal 2004-2005

Okmulgee-Okfuskee County Youth Services, Inc. will provide support and advocacy to clients.

- Input:** Okmulgee-Okfuskee County Youth Services, Inc. Integrated Behavioral Health Outpatient staff will provide support and/or advocacy to their clients. Staff will link families to community resources. Referrals will be from various referring agencies.
- Activities:** Case management will be an on-going and varied service to provide support and advocacy for the clients and families. These activities may include but not be limited to educational advocacy and community resource referral, linkage and advocacy.
- Outputs:** All Integrated Behavioral Health Outpatient and CARS clients will be offered case management services.
- Outcomes:**
- Initial: Integrated Behavioral Health Outpatient staff will help clients and families become more familiar with community resources and advocacy services.
- Intermediate: Clients and families will begin to access and feel support from community resources with assistance from Integrated Behavioral Health Outpatient staff.
- Long Term: Clients and families will access appropriate community resources to meet their basic needs on their own.

To fulfill its purpose, Okmulgee-Okfuskee County Youth Services, Inc.'s QI

Program holds the following Goals and Objectives for Fiscal Year 2004/2005.

Goal 1: Maintain CARF accreditation for the purpose of identifying to consumers, providers, purchasers and the general public that Okmulgee-Okfuskee County Youth Services, Inc. meets nationally recognized standards for mental health services.

Objectives:

- Assure all management staff and their departments are aware of the standards required by CARF.
- Review standard compliance in each accreditation area - organizational leadership, human resources, health and safety, case management and integrated behavioral health outpatient program.
- Implement new CARF standards in the area of corporate compliance.

Goal 2: Insure the continuing evaluation of all important aspects of client care.

Objectives:

- Track reporting of client care monitoring and other pertinent documentation.
- To monitor and evaluate peer review activities and data on utilization review related information.
- To identify and correct any situation in the agency, which may adversely affect client, staff, or visitors as reflected through Critical Incident Reporting.
- To receive a 70% satisfaction result rate on follow-up surveys.
- To receive this satisfaction result on a minimum return of 10% of surveys sent.

PROGRAM AREA: Community At Risk Services (CARS) 2004-2005

Effectiveness Goal:

Each consumer will improve their individual functioning (reduce involvement with the Juvenile Justice System) through participation in the Outpatient program.

Desired Outcome Effectiveness Measures:

1. Each consumer will show progress toward their treatment objectives each quarter.
2. Each consumer will show an increase of at least 2 points in their GAF score each quarter.
3. Each CARS consumer will demonstrate improved skills through a weekly involvement with a positive role model such as a counselor, mentor or tutor. Better grades, more positive social interactions, good report from employer, etc.
4. Each CARS consumer will demonstrate a decrease in negative activities such as absence from school, curfew violations through education about their status and participation on the Integrated Behavioral Health Outpatient Program.

Consumers Impacted:

CARS, Integrated Behavioral Health Outpatient Counseling and Outreach consumers will be impacted by these measures.

Time of Measure:

This will be tracked monthly and reported Quarterly during the Quarterly Review conferences.

Data Source:

This information will be recorded in the progress notes and included with the Treatment Plan. This information will also be recorded in the monthly CARS report that is given to the referring OJA caseworker.

Responsible Staff:

The outpatient counselor will be responsible to track the progress and assess the latest GAF score and record that score at the time of the Quarterly Review Conference. The outpatient counselor will also provide a monthly report to the Office of Juvenile Affairs outlining the youth's progress or lack thereof, the family's progress or lack thereof, as well as any concerns that have arisen. If a mentor or tutor is assigned to a case, they will also be responsible to track the progress in a written report.

Outcome Expectancies:

1. It is expected that through evaluation of a representative sample each consumer will show progress toward their treatment objectives each quarter.
2. It is also expected that there will be an increase in the GAF scores after participation in the Outpatient Treatment Program.
3. Those consumers who have mentors and/or tutors will show more improvement than those consumers who do not have an extra positive role model.

Results:

The organization will evaluate the percentage of progress that each consumer has achieved, in the representative sample, who has received outpatient behavioral health services using the minimal, average, and significant criteria.

**PROGRAM AREA: Integrated Behavioral Health Outpatient Services
2004-2005**

Effectiveness Goal:

Each consumer will improve their individual functioning and reduce their need for outside intervention through participation in the Integrated Behavioral Health Outpatient Program.

Desired Outcome Effectiveness Measures:

1. Each consumer will show progress toward their treatment objectives each quarter.
2. Each consumer will show an increase of at least 2 points in their GAF score each quarter.

Consumers Impacted:

Integrated Behavioral Health Outpatient Counseling and Outreach consumers will be impacted by these measures.

Time of Measure:

This will be tracked monthly and reported Quarterly during the Quarterly Review conferences.

Data Source:

This information will be recorded in the progress notes and included with the Treatment Plan.

Responsible Staff:

The outpatient counselor will be responsible to track the progress and assess the latest GAF score and record that score at the time of the Quarterly Review Conference.

Outcome Expectancies:

1. It is expected that through evaluation of a representative sample each consumer will show progress toward their treatment objectives each quarter.
2. It is also expected that there will be an increase in the GAF scores after participation in the Outpatient Treatment Program.
3. Those consumers who have mentors and/or tutors will show more improvement than those consumers who do not have an extra positive role model.

Results:

The organization will evaluate the percentage of progress that each consumer has achieved, in the representative sample, who has received outpatient behavioral health services using the minimal, average, and significant criteria.

The organization will administer the GAF after each quarter of services and determine how much the GAF scores have been improved.

Continuous Improvement Analysis:

To be done after the effectiveness data has been collected and evaluated.

**PROGRAM AREA: Integrated Behavioral Health Outpatient Services
2004-2005**

Efficiency Goal:

Each consumer will receive Outpatient Services in a manner that will be timely and reduce no shows.

Desired Outcome Efficiency Measures:

1. Each consumer will receive in a timely manner, an assessment and treatment plan within 5 visits.
2. Each program will reduce no shows and encourage participation in treatment through sending appointment letters, reminders, and/or calling prior to treatment appointment.
3. The waiting list will be kept to a minimum by making appropriate assessments and timely referrals (within 2 weeks). This will facilitate the development of a treatment plan that is appropriate.

Consumers Impacted:

This will impact CARS, Integrated Behavioral Health Outpatient Treatment and Outreach consumers.

Time of Measure:

1. This will be tracked each quarter at the Quarterly Review Conference through the signatures and dates on the assessment data.
2. This will be reported each Quarterly Review Conference and will be tracked with the manager of the appointment book.

Data Source:

1. This data will be found in the Treatment Plan and case record.
2. This will be found on the tracking sheet and the appointment book.

Responsible Staff:

1. Staff will verify this data through the audit process.
2. The counselor will report this data. In addition, the manager of the referral log will also report this data.
3. The OJA worker will be involved in a more timely manner.

Outcome Expectancies:

1. It is expected that each consumer will receive an assessment within the first five visits
2. The goal is to reduce the no show rate on an ongoing basis through various interventions.
3. The waiting list will be reduced as the assessment and treatment plan

process is completed within two weeks.

Results:

The results will be evaluated and if there is a drop in the timeliness of the assessment an immediate intervention will be instituted.

If the no show rate does not get better with reminders it may be time to have the OJA caseworker impose sanctions on their consumers.

Continuous Improvement Analysis:

This will be done each quarter.

PROGRAM AREA: Case Management 2004-2005

Effectiveness Goal:

Each consumer will receive active support and/or advocacy to meet their treatment goals.

Desired Outcome Effectiveness Measures:

Each consumer will increase their positive community involvement through Case Management services within a minimum of one positive experience in a time frame as indicated in the treatment plan.

Consumers Impacted:

The consumers impacted will be from the CARS and Integrated Behavioral Health Outpatient (Outreach) Programs.

Time of Measure:

This will be done weekly, and reported monthly, to provide an accurate recording of the positive community involvement. This will be discussed at the quarterly review conferences.

Data Sources:

This will be recorded in the progress notes of the outpatient counselor.

Responsible Staff:

The outpatient counselor will be responsible and report the results to their supervisor.

Outcome Expectancies:

Each consumer will improve their positive involvement in the community

Results:

The organization will evaluate the percentage of progress that each consumer has achieved, in the representative sample.

Continuous Improvement Analysis:

This will be done each quarter

PROGRAM AREA: Case Management 2004-2005

Efficiency Goal:

Each consumer will receive active support and/or advocacy to meet their treatment goals.

Desired Outcome Efficiency Measures:

Each consumer will receive a minimum of one weekly contact or face-to-face visit to assist with working on treatment plan goals.

Consumer Impacted:

CARS and Outpatient (Outreach) consumer will be impacted.

Time of Measure:

Each outpatient counselor will file a monthly report form and present it to his/her supervisor

Data Source:

This information will be tracked in the case management progress note.

Responsible Staff:

Outpatient counselor will be responsible to manage this process

Outcome Expectancies:

Every consumer will receive a weekly contact

Results:

The organization will evaluate the percentage of progress that each consumer has achieved in the representative sample

Continuous Improvement Analysis:

This will be done each quarter

PROGRAM AREA: *Integrated Behavioral Health Outpatient Billing*
2004-2005

Efficiency Goal:

To decrease the number of Integrated Behavioral Health Outpatient Billing denials on a quarterly basis.

Desired Outcome Efficiency Measures:

Each Integrated Behavioral Health Outpatient Therapist and the Billing Clerk will be advised quarterly of common occurring errors that are leading to denials. The Billing Clerk and Therapists will then be able to correct these errors for future billings. The Quarterly Report will be completed by the Executive Director in conjunction with the billing reimbursements from the Oklahoma Health Care Authority.

Consumers Impacted:

Okmulgee-Okfuskee County Youth Services, Inc. does not receive reimbursement on certain billing denials. This may impact consumers from the CARS and Integrated Behavioral Health Outpatient Programs at some time.

Time of Measure:

A quarterly report will be completed by the Executive Director after receiving the billing reimbursement from the Oklahoma Health Care Authority. Once this report is completed, it will be discussed at the next monthly meeting of the Integrated Behavioral Health Outpatient Program.

Data Sources:

This data will be recorded in Okmulgee-Okfuskee County Youth Services, Inc.'s Quality Assurance and Utilization Review file.

Responsible Staff:

1. The Billing Clerk and Executive Director will verify this data.
2. The Executive Director and/or the management team will report this data to the Integrated Behavioral Health Outpatient Program staff.

Outcome Expectancies:

1. It is expected that each Integrated Behavioral Health Outpatient staff and the Billing Clerk will attempt to reduce the number of billing errors that they may be responsible for incurring.
2. The goal is to reduce the denial rate to as low as possible, 0% being optimum but not likely.

TREASURER'S REPORT

**OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS
YEARS ENDING JUNE 30, 2000 AND 2001**

TREASURER'S REPORT

ASSETS:	2001	2000	
Cash and Cash Equivalents	\$111,233.44	\$118,509.05	
Accounts Receivable:			
Office of Juvenile Affairs	25,226.24	26,793.26	
Attendant Care	635.00	2,316.25	
OCS Okmulgee	12,347.97	26,186.25	
ACCESS Grant	0.00	3,917.19	TITLE
XIX	14,200.34	4,231.30	
AIDS Grant	1,803.88	4,000.00	
CARS Grant	1,575.00	0.00	
OCAP	24,776.93	0.00	
Local	0.00	231.00	
Total Accounts Receivable	<u>\$80,565.36</u>	<u>\$ 67,675.25</u>	
Other Receivables	<u>\$ 2,224.00</u>	<u>\$ 0.00</u>	
TOTAL ASSETS	<u>\$194,022.80</u>	<u>\$186,184.30</u>	
 LIABILITIES & NET ASSETS:			
Accounts Payable	\$ <u>24.91</u>	\$ <u>24.86</u>	
TOTAL LIABILITIES	<u>\$ 24.91</u>	<u>\$ 24.86</u>	
NET ASSETS	<u>\$193,997.89</u>	<u>\$186,159.44</u>	
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>\$194,022.80</u>	<u>\$186,184.30</u>	

**OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
STATEMENT OF SUPPORT, EXPENSES AND CHANGES IN NET ASSETS
FOR YEARS ENDING JUNE 30, 2000 AND 1999**

TREASURER'S REPORT

UNRESTRICTED NET ASSETS:	2001	2000
SUPPORT:		
OJA CBYSU Grant	\$289,046.00	\$289,044.08
AIDS Education Grant	1,803.88	11,869.74
OCS Grant - Okfuskee	64,611.09	102,533.02
A.C.C.E.S.S Grant	8,470.59	53,828.74
Local Support & Donations	26,719.32	4,381.00
Attendant Care	11,620.00	9,130.00
Interest Income	3,714.13	4,037.97
Ropes Donations	1,260.00	2,835.00
United Fund	12,760.50	13,095.50
Title XIX	85,271.47	36,459.78
CARS	8,077.50	0.00
OCAP	82,409.69	0.00
TOTAL SUPPORT:	<u>\$595,764.17</u>	<u>527,214.83</u>
EXPENSES:		
Program Services:		
OJA Contract	\$289,046.00	\$289,044.07
Aids Education Grant	1,803.88	10,978.64
OCS Grant - Okfuskee	63,861.23	100,583.35
A.C.C.E.S.S. Grant	8,470.59	53,828.74
Attendant Care	10,660.30	8,773.78
Title XIX	83,426.91	24,033.11
CARS	4,409.96	0.00
	82,672.27	0.00
Supporting Services:		
Local Support	30,814.08	5,431.46
United Way	12,760.50	9,726.72
TOTAL EXPENSES:	<u>\$587,925.72</u>	<u>\$502,399.87</u>
INCREASE (DECREASE) IN UNRESTRICTED NET ASSETS	<u>\$ 7,838.45</u>	<u>\$ 24,814.96</u>
NET ASSETS AT BEGINNING OF YEAR	<u>\$186,159.44</u>	<u>\$161,344.48</u>
NET ASSET AT END OF YEAR	<u>\$193,997.89</u>	<u>\$186,159.44</u>

OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
STATEMENT OF CASH FLOWS
YEARS ENDING JUNE 30, 2001 AND 2000
TREASURER'S REPORT

<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>	2001	2000
Increase in net assets	\$ 7,838.45	\$24,814.96
Adjustments to reconcile change in net assets to cash provided by operating activities:		
Expensed Assets	24,392.07	10,862.11
Adjustment to net assets	0.00	0.00
(Increase) Decrease in operating Assets:		
Accounts Receivable	(15,114.11)	9,638.05
Prepaid Payroll Tax	0.00	487.27
Increase (Decrease) in operating Liabilities:		
Accounts Payable	<u>\$.05</u>	<u>\$ 24.86</u>
<u>NET CASH PROVIDED BY OPERATING ACTIVITIES</u>	<u>\$17,116.46</u>	<u>\$ 45,827.25</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>		
Sales (Purchases) of Assets:		
Furniture and Fixtures	\$ (2,542.07)	\$ (10,862.11)
Automobiles - Van	<u>\$ (21,850.00)</u>	<u>\$ 0.00</u>
<u>TOTAL CASH FLOWS FROM INVESTING ACTIV.</u>	<u>\$ (24,392.07)</u>	<u>\$ (10,862.11)</u>
<u>CASH FLOWS FROM FINANCING ACTIVITIES:</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	<u>\$ (7,275.61)</u>	<u>\$ 34,965.14</u>
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	<u>\$118,509.05</u>	<u>\$ 85,543.91</u>
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$111,233.44</u>	<u>\$118,509.05</u>

**OKMULGEE-OKFUSKEE COUNTY YOUTH SERVICES, INC.
AGENCY BUDGETS
2001-2002**

	EXPENDITURE CATEGORIES	OJA	OCS	FEE FOR SERVICE	OCAP	UNITED WAY	ATTEND CARE	AIDS/HIV	TOTAL
1.	PERSONNEL								
	Contract Labor								
	Salaries	\$178,721.00	\$44,340.00	\$75,000.00	\$63,056.00	\$7,540.00	\$8,500.00	\$1,422.00	\$378,579.00
	Payroll Taxes	\$14,463.00	\$3,650.00	\$6,490.00	\$5,182.00	\$621.00	\$750.00	\$115.00	\$31,271.00
	Fringe Benefits	\$27,824.00	\$4,940.00		\$8,165.00	\$1044.00		\$180.00	\$42,153.00
	Workers Comp.	\$2,366.00	\$200.00	\$637.00	\$525.00	\$35.00	\$10.00	\$12.00	\$3,785.00
	Total Personnel	\$223,374.00	\$53,130.00	\$82,127.00	\$76,928.00	\$9,240.00	\$9,260.00	\$1,729.00	\$455,788.00
2.	EQUIPMENT					\$350.00			\$350.00
3.	TRAVEL	\$7,500.00	\$2,200.00		\$2,000.00	\$200.00	\$25.00	\$177.00	\$12,102.00
4.	CONSULTANT			\$3,000.00					\$3,000.00
5.	OPERATIONS								
	Rent	\$3,600.00	\$750.00			\$500.00			\$4,850.00
	Utilities	\$3,625.00	\$900.00	\$500.00		\$500.00			\$5,525.00
	Telephone	\$6,100.00	\$1,550.00	\$500.00	\$1,350.00	\$700.00			\$10,200.00
	Maint. & Repairs	\$1,620.00	\$500.00	\$300.00					\$2,420.00
	Program Supplies	\$3,200.00		\$500.00	\$2,677.00	\$650.00		\$173.00	\$7,200.00
	Recreation / Training				\$1045.00				\$1,045.00
	Office & Postage	\$4,608.00	\$1500.00	\$500.00	\$600.00	\$50.00	\$25.00		\$7,283.00
	Print/Pub/Adv.	\$225.00	\$150.00		\$400.00	\$50.00			\$825.00
	Memberships	\$189.00				\$785.00			\$974.00
	Account. & Audit	\$1,285.00	\$500.00	\$300.00					\$2,085.00
	Insurance	\$2,720.00	\$500.00	\$300.00					\$3,520.00
	OAYS-Training								
	Other-Specify: Supplies/Cont.			\$5,000.00		\$362.00	\$170.00		\$5,532.00

	Shelter Homes	\$31,000.00							\$31,000.00
	TOTALS	\$289,046.00	\$61,680.00	\$93,027.00	\$85,000.00	\$13,387.00	\$9,480.00	\$2,079.00	\$553,699.00

AGENCY: Okmulgee - Okfuskee County Youth Services

PO Box 872

Okmulgee, OK 74447

FISCAL YEAR 2002 BUDGET

	CBYSU CLAIM FORM CATEGORIES	COMM. BASED PROGRAMS	FIRST-TIME OFFENDER	SHELTER PROGRAM	TOTAL
1.	INDIRECT COSTS	\$	\$	\$	\$
2.	SALARIES	63,307.00	60,607.00	54,807.00	\$178,721.00
3.	PAYROLL TAXES	5,116.00	4,825.00	4,522.00	\$14,463.00
4.	FRINGE BENEFITS	9,146.00	8,919.00	9,759.00	\$27,824.00
5.	WORKERS COMP INS	476.00	490.00	1,400.00	\$2,366.00
6.	EQUIPMENT				
7.	TRAVEL	3,700.00	2,000.00	1,800.00	\$7,500.00
8.	BUILDINGS	1,800.00	1,800.00		\$3,600.00
9.0	UTILITIES	1,375.00	1,100.00	1,150.00	\$3,625.00
10.	TELEPHONE	1,800.00	1,500.00	2,800.00	\$6,100.00
11.	MAINT & REPAIR	550.00	500.00	570.00	\$1,620.00
12.	SHELTER				
13.	PROGRAM SUPPLIES	300.00	600.00	2,300.00	\$3,200.00
14.	OFFICE & POSTAGE	1,350.00	1,250.00	2,008.00	\$4,608.00
15.	PRINT / PUB / ADV	50.00	100.00	75.00	\$225.00
16.	MEMBERSHIPS	63.00	63.00	63.00	\$189.00
17.	CONSULTANTS				
18.	ACCOUNTING/AUDIT	325.00	235.00	725.00	\$1,285.00
19.	INSURANCE	780.00	720.00	1,220.00	\$2,720.00
20.	ON CALL				
21.	SHELTER HOME PROG.			31,000.00	\$31,000.00
	TOTALS	\$90,138.00	\$84,709.00	\$114,199.00	\$289,046.00

PROPOSED OFFICERS
&
BOARD OF DIRECTORS

**PROPOSED OFFICERS
2001-2002 TERM**

CHAIRPERSON OF THE BOARD

KELLY OGG

VICE-CHAIRPERSON OF THE BOARD

CAROL SMITH

TREASURER

VIRGINIA PANTER

SECRETARY

PHILLIP PORTER

EXECUTIVE COMMITTEE

JAMES CARPENTER

**PROPOSED
BOARD OF DIRECTORS
2001-2002**

KELLY OGG
HENRYETTA, OKLAHOMA

CAROL SMITH
OKMULGEE, OKLAHOMA

VIRGINIA PANTER
OKMULGEE, OKLAHOMA

PHILLIP PORTER
OKMULGEE, OKLAHOMA

ROBIN VAIL-LOLLIS
HENRYETTA, OKLAHOMA

CLEORA KEATON
BEGGS, OKLAHOMA

JAMES CARPENTER
OKMULGEE, OKLAHOMA

JUDGE ANNE MORONEY
OKMULGEE, OKLAHOMA

KATHY REDEAU
BEGGS, OKLAHOMA

JIM ERDMAN
OKEMAH, OKLAHOMA

PENNY SEXTON
OKEMAH, OKLAHOMA

